


TOWN OF EAST WINDSOR
BOARD OF SELECTMEN
MEETING AGENDA
TUESDAY, APRIL 17, 2012

Reminder of Special Town Meeting at 7:30 p.m.

- I. Time and Place of Meeting
Tuesday, April 17, 2012, at 7:00 p.m. at the East Windsor Town Hall
- II. Attendance
- III. Added Agenda Items
- IV. Approval of Meeting Minutes:
 - A. Regular meeting minutes of March 20th
 - B. Budget Workshop minutes of March 10th
- V. Public Participation
- VI. Communications:
 - A. Invitation from the Board of Education
 - B. Correspondence from the Tax Collector
 - C. Correspondence from the Treasurer
- VII. Selectmen's Reports
 - A. Denise Menard, First Selectman
 - B. Alan Baker, Deputy First Selectman
 - C. Dale Nelson, Selectman
 - D. Richard P. Pippin, Jr., Selectman
 - E. James C. Richards, Selectman
- VIII. Board and Commissions Appointments
 - A. Resignations: none
 - B. Re-appointments:
 - Conservation Commission
 - Barbara Halloran (D) 4-year term expiring 5/1/2016
 - C. New Appointments: none
 - D. Board and Commission Current Vacancy List
- IX. Unfinished Business
 - A. Update regarding request from the Veterans Commission
 - B. Discussion of Blight Ordinance
 - C. *Set Salaries for Part Time and Unaffiliated Employees
- X. Budget Matters
 - A. Budget Transfer (s)
 - B. Discussion 2012-2013 Budget

RECEIVED

APR 13 2012

BY 
TOWN CLERK

TOWN OF EAST WINDSOR
BOARD OF SELECTMEN
MEETING AGENDA
TUESDAY, APRIL 17, 2012

- XI. New Business
 - A. Discussion of Pilot payment
 - B. Approval of recommended motion from the Board of Finance meeting dated April 3, 2012 regarding Special Accounts
 - C. Registrar of Voters request
 - D. Discussion of Disposition of Senior Center Van
 - E. Discussion of Board of Selectmen's priorities
 - F. Approval of Tax Refunds
- XII. Executive Session
Pursuant to C.G.S. Section 1-200 (6) Personnel (a)
- XIII. Adjournment

**BOARD OF SELECTMEN
TOWN OF EAST WINDSOR
11 RYE STREET
EAST WINDSOR, CONNECTICUT 06088**

RECEIVED

APR - 2 2012

MINUTES OF REGULAR MEETING

Tuesday, March 20, 2012 at 7:00 p.m.

These minutes are not official until approved at a subsequent meeting.

Members Present: Denise Menard, Alan Baker, Dale Nelson, Richard P. Pippin, and James C. Richards
Members Absent: None
Others: Kathleen Pippin, Cathy Simonelli, Kim Lord, Jack Mannette, Warren Wenz, Scott Morgan, and a few others
Press: C. Garfman (Journal Inquirer)

I. Call to Order

First Selectwoman Denise Menard called the Regular Meeting to Order at 7:07 p.m., in the East Windsor Town Hall.

II. Attendance

Denise Menard, First Selectwoman
Alan Baker, Deputy First Selectman
Dale Nelson, Selectwoman
Richard P. Pippin, Jr., Selectman
James C. Richards, Selectman

III. Added Agenda Item

None.

IV. Approval of Minutes

Ms. Menard indicated on the agenda is the approval of minutes, but due to the number of meetings, the minutes have been received, but not in a timely fashion for all members to review. They will be approved at the next Regular Meeting.

V. Public Participation

Mr. Jack Mannette of Old Ellington Road, Broad Brook, addressed the Board. He indicted that during a February 7, 2012 Regular Board of Selectmen Meeting, the Board came out of Executive Session and voted unanimously to increase the Director of

Public Works/Town Engineer salary to \$94,600 effective next pay period. This action was done even though several members of the Board of Selectmen are aware of the following:

- The Charter Section 4-8 Compensation says that the members of the Board of Selectmen, its employees and appointed personnel shall receive such compensation as may be determined by the budget submitted to and adopted as a result of the approved Annual Town Budget.
- The budget, as submitted and approved had the following statement included in the 2011-2012 salary analysis backup sheet provided to the Board of Finance. "There are no budgeted increases for non-union personnel".
- The detail budget by department reflects that the Director of Public Works/Town Engineer salary was approved at \$84,689. This increase salary represents an annual increase of \$9,911 (\$826 per month) or an 11.7% increase.

This action by the Board of Selectmen reflects a disregard for the Town Charter, a disregard for following the approved budget, poor fiscal judgment with regard to employment compensation in economic hard times, and poor management by setting an annual increase of 11.7% when the Town is in union negotiations with Public Works, Police and Supervisors Unions and will shortly in negotiations with the Clerical Union. He would recommend that the Board of Selectmen reconsider their action in regard to this matter.

Ms. Menard thanked Mr. Mannette for his comments. Mr. Mannette gave a copy of the sheet of paper he was reading from to all Board Members.

Ms. Kathleen Pippin of Woolam Road addressed the Board. She indicated she attended every Board of Selectmen Budget Workshop Meeting and was very helpful listening to the budget requests and discussions of same. She thanked the Board for letting her attend.

Ms. Menard noted for the record that discussions of setting salaries is always done after the budget has been approved and remains on this agenda under Unfinished Business.

VI. Communications

None.

VII. Selectman's Reports

a. Denise Menard, First Selectwoman

Ms. Menard indicated that Board Member, James Richards had inquired about the FEMA reimbursement and if the effected departments get reimbursed for same. Ms. Menard indicated that all of the paperwork has been received. All of the vendors which performed services for the town have been paid and the costs for the storm total \$122,695, which is a constant figure. The costs and paperwork relating to those costs have been given to the FEMA representative and he will review the costs and see what qualifies. It is a long process.

Ms. Menard indicated that Board Member, Dale Nelson requested an update on the fuel usage for each department. She gave to all Board Members a packet of sheets entitled "Diesel Amounts Used For Fiscal Year 2011-2012", "Unleaded Gasoline Amounts for Calendar Year 2012", "Unleaded Gasoline Amounts for Calendar Year 2011" and "Heating Oil Amounts For Fiscal Year 2011-2012". She explained the spreadsheets to the Board.

She gave an update to the Board regarding the generator at the Town Hall. She indicated she has been in contact the Mr. Rand Stanley regarding the progress and the propane company is the last piece to get the generator going in order to test same.

b. Alan Baker, Deputy First Selectman

Mr. Baker indicated he attended the Planning and Zoning Hearing regarding the construction of apartments which would be modeled after the Mansions on Canyon Ridge. There was public participation which was positive. There were interesting facts discussed, for instance, out of 169 towns, East Windsor ranks 112 of towns which the median income would not allow someone to build their own home. Apartments, such as, similar to the Mansions on Canyon Ridge would benefit greatly in this Town. The hearing was continued.

The American Heritage River Commission is continuing cleaning trails. The dates for the next clean-ups are March 24, March 31, April 13, and April 28. Money has been received to do water testing. The funds were donated by the Rotary Club.

c. Dale Nelson, Selectwoman

Ms. Nelson indicated she attended the Fire Departments' recent meetings and the thermal imagine cameras were discussed. She remarked the cameras were really fascinating. She was unable to attend the Police Commission Meeting due to a conflict with a budget workshop meeting.

She mentioned the Lion's Club Breakfast which she recently attended. It was very successful. It was so successful; they actually ran out of food. She also commented about the Rotary Club has chosen their Citizen of the Year, which is a couple; Mr. Bill Grove and Mrs. Marie Grove. The ceremony and dinner will be held at the Nutmeg Restaurant on April 19.

d. Richard P. Pippin, Selectman

Mr. Pippin indicated he has attended many budget meetings in the past few weeks. He recently attended an Inland/Wetland's Meeting wherein the Commission will be reviewing their regulations. The Springdale Cemetery was discussed. It was noted that some of that property where the erosion is occurring could be State owned property. A discussion of having a survey done was held. The sewer extension was discussed and passed.

e. James C. Richards, Selectman

Mr. Richards gave to all Board Members a copy of his report. He indicated Board of Education Meeting was cancelled due to the budget presentation to the Board of Finance was held that evening.

He mentioned the Economic Development Commission. The EDC attended the NCCC event on March 8, 2012 with First Selectwoman Denise Menard was in attendance.

The Historical Preservation Commission meeting was March 8, 2012. There was a discussion regarding the District 12 Schoolhouse. Paperwork from the State on the Economic Benefits of Historic Preservation was looked at. There was also a discussion regarding Springdale Cemetery and Self Drive Tour of East Windsor.

Mr. Richards indicated the Housing Authority Meeting of March 19, 2012 was cancelled. The Parks and Recreation Meeting of March 12, 2012 was held. Discussions regarding the dog park improvements and the EW Little League were held.

It was **MOVED** (Pippin) and **SECONDED** (Baker) and **PASSED** (U) that the Board of Selectmen move Agenda Item No. XI. New Business a. Discussion of Delinquent Real Estate Taxes to include Kim Lord, Tax Collector to be discussed before VIII. Board and Commission Resignations and Appointments.

XI. New Business

a. Discussion of Delinquent Real Estate Taxes to Include Kim Lord, Tax Collector

Ms. Menard introduced Ms. Kim Lord, Tax Collector to the Board. Ms. Menard that Ms. Lord began the position of Tax Collector about three weeks ago. Since then she has had some ideas of collecting delinquent taxes. The information regarding those suggestions has been give to the Board Members in their packets for their review. Ms. Lord indicated that when she and Ms. Menard met with Attorney John Watts to discuss his services in order to process tax liens for collection by foreclosure. Ms. Menard commented that in the past, the Town has worked with Marshals to collect delinquent taxes, but working with an attorney will assist the Town in collecting those real estate taxes which will be falling off the rolls due to the statute of limitations. Those delinquent taxes date back approximately 15 years. Ms. Lord explained the process. She indicted there would be no cost to the Town for the services, because the cost is passed onto the tax payer. She commented that she recently sent out notices of the intent to place a lien on the property, and as of Thursday, she has received approximately \$27,000.

A brief discussion was held.

It was **MOVED** (Richards) and **SECONED** (Baker) and **PASSED** (U) that the Board of Selectmen accept the Tax Collector's proposal to procure the services of Attorney John Watts for services of collection delinquent real estate taxes as presented by the Tax Collect, Kim Lord.

It was **MOVED** (Baker) and **SECONDED** (Pippin) and **PASSED** (U) that the Board of Selectmen move Agenda Item No. XI. New Business d. Approval of Tax Refunds to be discussed before VIII. Board and Commission Resignations and Appointments.

d. Approval of Tax Refunds

Ms. Menard discussed the Applications for Refunds requests from the Tax Collector dated March 14, 2012 wherein the Tax Collector is requesting under Connecticut General Statutes Section 12-129 a refund from the Town of East Windsor in the amount totaling \$3,437.94.

A brief discussion was held. Mr. Baker had a question regarding a sizable refund. Ms. Lord explained during certain times of the year, refinances or

sales of properties, payments for the taxes overlap from the attorneys and/or banks.

It was **MOVED** (Baker) and **SECONDED** (Nelson) and **PASSED** (U) that the Board of Selectmen approves the tax refunds in the amount of \$3,437.94 pursuant to the tax collector's request of March 14, 2012.

It was **MOVED** (Baker) and **SECONDED** (Nelson) and **PASSED** (U) that the Board of Selectmen return back to order of the Agenda to Agenda Item No. VIII. Board and Commission Resignations and Appointments.

VIII. Board and Commission Resignations and Appointments

a. Resignations: None

b. Re-Appointments: None

c. New Appointments:

1. Honorary Members of the Veterans Commission

Kenneth Crouch, Mark Simmons, Ernie Teixeira and Warren Wenz

It was **MOVED** (Pippin) and **SECONDED** (Baker) and **PASSED** (U) that the Board of Selectmen approves the appointments of Kenneth Crouch, Mark Simmons, Ernie Teixeira and Warren Wenz as Honorary Members of the Veterans Commission for a life term.

2. Veterans Commission

Myron K. Craig, Sr., (U) four-year term to expire 02/01/2015

It was **MOVED** (Baker) and **SECONDED** (Richards) and **PASSED** (U) that the Board of Selectmen approves the appointment of Mr. Myron K. Craig, Sr., (U), to the Veterans Commission, to serve a four-year term expiring February 1, 2015.

d. Board and Commission Current Vacancy List

The list was given to all the Board Members for their review. A brief discussion was held regarding the list and how the list is maintained. Mr. Pippin inquired about North Central Health District and if the member was appointed by the Board of Selectmen. Ms. Menard indicated research was being done.

IX. Unfinished Business

a. Set Salaries for Part Time and Unaffiliated Employees

Not discussed at this meeting, but remains on the agenda pending receipt of additional information.

X. Budget Matters

a. Budget Transfers

Ms. Menard gave to each Board Member a spread sheet entitled "Town of East Windsor 2011-2012 Budget Transfer". She indicated this is a spreadsheet of all of the transfers which are being requested at this meeting. She indicated the monies taken from the CNR in various lines is due to the fact that the projects have been completed and the balance is being transferred to other projects which have recently been requested. All of the transfers are related to the CIP projects. For example, she indicated since the money is available, why wait to get the locker room project at the police station until July 1, it can begin now another project she mentioned were the doors at the Broad Brook Elementary School. She asked if anyone had any questions and indicated if the transfers were approved, they would be discussed at the Board of Finance Regular Meeting tomorrow evening.

It was **MOVED** (Pippin) and **SECONDED** (Nelson) and **PASSED** (U) that the Board of Selectmen recommends to the Board of Finance the transfers as listed on Exhibit A attached hereto, and presented on March 15, 2012 and recommend to a town meeting if necessary.

b. Discussion 2012-2013 Budgets

Ms. Menard indicated they Board that they have all received their revised Budget Proposals. She noted that a column was added to reflect the MBR appropriation. She noted that the auditors were concerned about showing this figure relating to the mill rate.

She asked if anyone had any questions and no one responded.

XI. New Business

b. Award of Professional Services regarding the 2012 Small Cities Community Development Program Bid

Ms. Menard indicated that the Town received two proposals from Lisa Low and Associates of Oxford, Connecticut and Larry Wagner and Associates of

Waterbury, Connecticut. The fee proposals are based upon what would be charged for the administrative fee. Ms. Nelson mentioned that Mr. Wagner has been processing grants for a long time, he was very successful and the lowest bidder.

It was **MOVED** (Nelson) and **SECONDED** (Pippin) and **PASSED** (U) that the Board of Selectmen award the Professional Services for the Town's Proposed 2012 Small Cities Community Development Program to L. Wagner and Associates in the amount of \$3,000.

c. Award of Demolition of Single Family Structure located at 47 North Water Street, East Windsor Bid

Ms. Menard indicated to all Board Members the information regarding the demolition of 47 North Water Street was in their packets for review. She indicated she send an email to Mr. Rand Stanley, Building Official, inquiring what documents were needed in regards to awarding this bid. Mr. Stanley indicated he would be very hesitant to award the bids at the present time. He indicated that this property has asbestos issues and when the specs for the bid were drafted, the asbestos issues were not addressed. He is recommending rejecting all bids and rewriting the specs for the bid to include the removal and disposal of the asbestos materials.

A brief discussion was held.

It was **MOVED** (Richards) and **SECONDED** (Nelson) and **PASSED** (U) that the Board of Selectmen rejects all bids submitted for the 47 North Main Street demolition project and requests that the specs for bids be more specific with help from the Town Engineer.

XII. Executive Session (pursuant to Connecticut General Statutes Section 1-200(6) Personnel

Executive Session was not held.

XIII. Adjournment

It was **MOVED** (Nelson) and **SECONDED** (Richards) and **PASSED** (U) that the Board of Selectmen adjourns the March 20, 2012 Regular Meeting at 8:08 p.m.

Respectfully Submitted,

Denise M. Piotrowicz
Recording Secretary

EXHIBIT A

**Board of Selectmen/
Accounts**

Transfer	Account Dept/line	Department	Amount	Reason	Town Meeting
OTHER					
To	08/1025/0658	CNR-Unassigned	\$24,725.00	Project completed -	x
From	08/1025/0135	CNR-BBFD/SC energy conservation		balance transferred	
To	08/1025/0658	CNR-Unassigned	\$16,163.34	Project completed-	x
From	08/1025/0482	CNR-PW Annex renovations		balance transferred	
To	08/1025/0658	CNR- Unassigned	\$17,187.32	Project Completed-	x
From	08/1025/0653	CNR- Town Public Safety Plan		balance transferred	
To	08/1025/0658	CNR- Unassigned	\$16,105.56	Project Completed-	x
From	08/1025/0666	CNR- Treasurer GASB		balance transferred	
To	08/1025/0657	CNR-Town GIS	\$15,000.00	To fund new project	x
From	08/1025/0658	CNR- Unassigned			
To	08/1025/0139	CNR- FD Replace Vehicle	\$10,000.00	To fund new project	x
From	08/1025/0658	CNR- Unassigned			
To	08/1015/0469	CNR- Police Dept. Renovations	\$35,000.00	To fund new project	x
From	08/1025/0658	CNR- Unassigned			
To	08/1025/0658	CNR- Unassigned	\$16,800.00	Projected completed-	X
From	08/1025/0124	CNR-BOE Educational Special Study		to fund new project	
To	08/1025/0133	CNR-BOE BB/MS exterior doors	\$30,000.00	To fund new project	x
		Remove/ Install			
From	08/1025/0658	CNR- Unassigned			

**Board of Selectmen
Town of East Windsor
11 Rye St
East Windsor, Connecticut**

Minutes of Special-Budget Workshop Meeting

Saturday, March 10, 2012 at 0900 am

These minutes are not official until approved at a subsequent meeting

Members present: Denise Menard, Alan Baker, Dale Nelson, Richard P Pippin, and James C Richards
Members Absent: None
Others: Catherine Cabral, Jason Bowsza, and Kathleen Pippin

Call to Order

Denise Menard, First Selectman, called the special-Budget Workshop Meeting to order at 0900 am in the East Windsor Town Hall

Budget Issues

There are 3 areas still to be addressed: Broad Brook Fire Department, Warehouse Point Fire District, and the Warehouse Point Library. General discussion was to limit the increase to 1.5 of last year's budget. The group first went to the Broad Brook Fire Department and looked to reduce the following: line 203 reduces to \$11,000, line 204 to \$ 11,000, and line 401 to \$12,000. After much discussion a vote was taken to agree to the 1.5 increase to the BBFD at \$193,880: Jim Richards, Dale Nelson, and Denise Menard were affirmative, Richard Pippin and Alan Baker negative. Motion carried.

Warehouse Point Fire District, same general discussion took place to limit the increase to 1.5 of last year's budget. After much discussion a motion was made to increase last year's by 1.5 % to the WHPFD \$234,652; Jim Richards, Dale Nelson and Denise Menard were affirmative, Richard Pippin and Alan Baker negative. Motion carried.

Warehouse Point Library, the board took the position of 1.5% increase to last year's budget, \$228,375 was passed unanimous.

Discussion of trash removal, electricity and fuel for the above organizations.

Capital Improvement Projects need to be reduced by using Capital and Non Reoccurring

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BY 
Asst. TOWN CLERK

Move the following to town –unassigned in CNR:

PW Annex Renovations , \$16,163.34, Town Public Safety Plan \$17,187.32, Treasurer – GASB \$16,105.56, and BBFD S.C. Energy Conservation 24,725.00 (\$74,181.22).

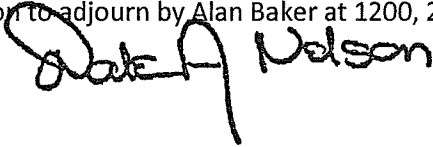
The Board of Education will have to sign off on the \$16,800.00 in the CNR assigned to BOE education special study. This would allow those monies to be able to be used for the exterior doors at BB elementary and Middle schools could be removed from the CIP projects (\$30,000)

The Board of Selectmen recommended that the WPCA reallocate monies from the lead pain removal from the CNR line or from FCC's for funding of the roofs.

CIP was reduced to \$631,620 from the original of \$711, 620.

Discussion regarding the BOS and BOF meeting at the EWHS on Wed 14th at 0700 PM

Motion to adjourn by Alan Baker at 1200, 2nd by James Richards – motion carried

A handwritten signature in black ink that reads "Dale Nelson". The signature is written in a cursive, somewhat stylized font. The first name "Dale" is written with a large, looping 'D' and the last name "Nelson" follows in a similar cursive style.

Respectfully submitted by Dale Nelson



East Windsor PUBLIC SCHOOLS

Inspiring Growth. Achieving Success.

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70 South Main Street
East Windsor, CT 06088

ADMINISTRATION

Theresa M. Kane, Ed. D
Superintendent of Schools
tkane@ewct.org

860.623.3346
Fax 860.292.6817

April 2, 2012

APR - 9 2012

To the Board of Selectmen:

On behalf of the Board of Education, I would like to extend an invitation to join us in creating the next Strategic Plan for the East Windsor Schools. The current plan is coming to an end and it is time to plan our future. If we are going to move the East Windsor Public Schools forward, we need to come together as a community and decide what goals and directions will guide our work for the next 5 years. We hope many members of our community will participate in our Strategic Planning Workshops on April 28, 2012 and May 5, 2012 from 8:30 to 12:30 in the High School cafeteria. For this project to be successful, it is anticipated that participants be present for both sessions. This will allow the collective knowledge of the group to be maximized and we will leave with a strong plan.

Again, we hope you will accept this invitation and join us in designing the future of the East Windsor Schools. Thank you for considering this opportunity to add your voice to our planning process. Please RSVP by April 25, 2012 to azavarella@ewct.org or 860-623-3346.

Sincerely,

Theresa M. Kane, Ed.D
Superintendent of Schools

K/z

TOWN OF EAST WINDSOR
TAX COLLECTOR'S OFFICE
11 RYE STREET
BROAD BROOK, CT 06016
(860) 623-8904



KIMBERLY LORD, CCMC
TAX COLLECTOR
ANDREA DROSSEL-SHEA
ASST. TAX COLLECTOR
MARY ANN SIMMONS
TAX CLERK

RECEIVED

APR 12 2012

To: Denise Menard, First Selectman
Board of Selectmen

From: Kimberly Lord, Tax Collector

RE: Waive of Interest

Date: April 12, 2012

MEMORANDUM

Dear First Selectman Menard and Board of Selectmen:

Persuant to CT General Statute 12-145, this is to inform you that the Tax Collector has waived interest in the amount of \$16.27 on Motor Vehicle Bill 2010-03-62409 due to an error by the Tax Collector as acknowledged by the Assessor and Collector.

The Statute reads:

"...The tax collector of a municipality may waive the interest on delinquent property taxes if the tax collector and the assessor, jointly, determine that the delinquency is attributable to an error by the tax assessor or tax collector and is not the result of any action or failure on the part of the taxpayer. The tax collector shall notify the taxing authority of the municipality of all waivers granted pursuant to this section."

The account was added by the Assessor on January 17, 2012 and tax office staff failed to send out a bill. The taxpayer came in once he received a delinquent notice, but it is clear by the notations on the COC report in the tax office that a bill was not sent in a timely manner.

ACKNOWLEDGEMENT dated this 12th day of April, 2012:

It is acknowledged by Caroline G. Madore, Assessor and Kimberly Lord, Tax Collector that the delinquency of this bill is due to a Collector error and is not the result of any action or failure on the part of the taxpayer.

Kimberly Lord, CCMC
Tax Collector, Town of East Windsor

Caroline G. Madore, CCMA II
Assessor, Town of East Windsor

From: Catherine Cabral
To: Denise Menard; Jennifer Browne
Date: 4/9/2012 4:13 PM
Subject: CCR transfer to Grant Thornton
Attachments: Grant Thornton Transfer.pdf

Jennifer:

Hello.

Please see the attached letter from Grant Thornton.

We have a contract with CCR, LLC. for two more fiscal years and they have now become Grant Thornton.

The attached letter allows the contract to continue with the new company.

I am sending this to the Board of Selectmen because it is a contract.

The Board of Finance are receiving this letter as formal recognition of the new company.

Thank you.

Catherine Cabral
Treasurer
Town of East Windsor
Telephone (860)292-5909
Fax (860)292-5910



April 5, 2012

Ms. Catherine Cabral
Treasurer
Town of East Windsor, Connecticut
11 Rye Street
Broad Brook, CT 06016

Audit • Tax • Advisory

Grant Thornton LLP
124 Hebron Avenue, Suite 200
Glastonbury, CT 06033

T 860.781.6700

F 860.633.0480

www.GrantThornton.com

Dear Cathy,

I am pleased to communicate to you that as of December 1, 2011 certain of the personnel of CCR LLP ("CCR") have joined Grant Thornton LLP ("Grant Thornton"), and will continue their practice on behalf of Grant Thornton. We understand that you agree to have Grant Thornton continue to perform the services previously performed by CCR. I look forward to continuing to have the opportunity to provide service to you as a client.

Grant Thornton is not a successor to CCR. By consenting to the transfer, you acknowledge that Grant Thornton is not responsible for the services already performed by CCR.

If you consent to the transfer of your services, client files and other of your information in CCR's possession to Grant Thornton, please respond by signing below and returning it to Robert L. Howard, Jr.

Yours truly

Grant Thornton LLP

A handwritten signature in blue ink, appearing to read "Rob L Howard Jr", written over a horizontal line.

By: Robert L. Howard, Jr., Partner

CLIENT ACKNOWLEDGEMENT

Client hereby consents to the transfer as set forth above.

Accepted:

Town of East Windsor, Connecticut

Ms. Catherine Cabral, Treasurer

Date:

From: Catherine Cabral
To: Denise Menard; Jennifer Browne
Date: 4/9/2012 4:13 PM
Subject: CCR transfer to Grant Thornton
Attachments: Grant Thornton Transfer.pdf

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The Board of Finance are receiving this letter as formal recognition of the new company.

Thank you.

Catherine Cabral
Treasurer
Town of East Windsor
Telephone (860)292-5909
Fax (860)292-5910

*How the original contract
was approved?
motion - who appt.?*

Section 6-6 Appointed Officials Required by the Charter (continued)

- 1) upon request from the Board of Selectmen, appear for and protect the rights of the Town in actions, suits or procedures brought against it or any of its departments, officials, boards, commissions or other agencies of the Town;
 - 2) be the legal advisor of the Board of Selectmen, and all Town officials, boards, commissions or other agencies of the Town, in all matters affecting the Town and shall, upon request from the First Selectman or from the Chairman of any of said boards, commissions or other agencies of the Town, furnish a written opinion on any question of law involving their respective powers, duties and responsibilities;
 - 3) prepare or approve forms, contracts or other instruments to which the Town is a party or in which it has an interest;
 - 4) have the power, with the approval of the Board of Selectmen, to appeal orders, decisions and judgments and, subject to the approval of said Board of Selectmen, to compromise and settle any claims by or against the Town;
 - 5) if, in special circumstances, or for investigation purposes, the Board of Selectmen deems it advisable, they may provide for the temporary employment of counsel other than or in addition to the Town Counsel; and
 - 6) act upon those matters to come before a Special Town Meeting as stated in Section 10-5 of this Charter.
- C) **Town Engineer.** The Town Engineer shall be a registered professional engineer admitted to practice in the State of Connecticut and shall be retained by the Board of Selectmen. The Town Engineer shall have such duties as prescribed by the Board of Selectmen.

Section 8-8 Unexpended Appropriations (continued)

close of the fiscal year shall lapse; provided, however, appropriations for construction or for other capital improvements, from whatever source derived, shall not lapse until the purpose for which the appropriation was made shall have been accomplished or abandoned; provided further that any such project shall be deemed to have been abandoned after one year shall elapse without any expenditure from, or encumbrances of, the appropriation therefore.

Section 8-9 Annual Audit

- A) The Board of Finance shall annually designate an independent certified public accountant, or firm of independent certified public accountants, licensed in the State of Connecticut to audit the books and accounts of the Town as required by C.G.S. and may periodically designate such accountant to perform special audits of the books and accounts of any office, board, commission or other agency of the Town. The recommendations of the auditors shall be submitted to the Board of Selectmen and Board of Finance and shall be included in the Annual Town Report for the current year. [The Board of Selectmen and Board of Finance shall respond to the auditor's recommendations in the following years Annual Town Report.] ? -
- B) Any organization receiving funds from the Town not included in the Town audit shall cause an annual audit of its financial condition to be conducted by a certified public accountant licensed in the State of Connecticut and shall submit the results of said audit to the Board of Finance prior to submission of said organizations budget request for the upcoming year. Notwithstanding the foregoing, the Board of Selectmen is authorized

**Town of East Windsor
Current Board/ Commission Vacancies**

Board/Commission	Vacancy Available	Length of Term	Terms Expired/Expiring
Conservation Commission	Two alternate members	4-year	Alternates 2-years from the date of appointment
Economic Development Commission	Two alternate members	4-year	4-year term from date of appointment
Elderly Commission	One regular member	4-year	1/1/2012
E.W. Historical Preservation Commission	Two regular members & one alternate member	4-year	Regulars both members at 10/1/2011 & an alternate at 10/1/2010
Parks & Recreation Commission	Regular member	4-year	10/1/2011
Planning & Zoning Commission	Two alternate members	4-year	Alternates-12/1/2014 & 8/1/2015
Property Maintenance Code Bd. Of Appeals	One regular & Two alternate members	4-year	Regular-11/1/09, alternates 4-years from appointment date
Veterans Commission	One regular & one alternate member	4-year	Regular & alternate member exp. at 2/1/2015

Please Note: For specific information regarding Board & Commission vacancies, please get the detail on the East Windsor website at http://www.eastwindsorct.com/Public_Documents/EWindsorCT_bccomm/index, Click on Board of Commission of interest.

Denise Menard - Re: FYI Per our discussion the other night - Emailing: Town of East Windsor, CT - Ordinance Concerning Discarded Motor Vehicles, etc.

From: Robin Newton
To: Denise Menard; Jim Richards
Date: 4/11/2012 10:21 AM
Subject: Re: FYI Per our discussion the other night - Emailing: Town of East Windsor, CT - Ordinance Concerning Discarded Motor Vehicles, etc.
CC: Becky MacDonald; Edward DeMarco

Hi Denise and Jim,

Yes I do use the attached Ordinance but only for "unsightly materials". It is a little vague and should be updated but it has been used for things like couches, chairs, furniture, etc. The unregistered vehicle section is not really able to be enforced as I do not have the authority to run plates or VIN's. The police department can but it is my understanding that they may not share that information with me. I do not have the authority to go onto someone's property and look for VIN on cars. It would be nice for this ordinance to be updated to make the police the governing authority for the unregistered cars and keep me for the unsightly materials but with a better definition.

Hope this helps.

Robin

Denise Menard 4/10/2012 5:57 PM >>>

Thanks Jim - by copy of this to Becky, Robin and Chief DeMarco, I am asking why this Ordinance does not get used. Is it still in effect? Is it enforceable? There must be a missing piece to this "junk car" puzzle. Becky, Robin and Ed, let me know what you know regarding this Ordinance.

Thanks all - Denise

>>> "Jim
Denise Menard
Town of East Windsor
First Selectman
11 Rye Street
Broad Brook CT 06016
860.623.8122 (p)
860.623.4798 (f)
dmenard@eastwindsorct.com
<http://www.eastwindsorct.com>



Richards" jim@eastwindsorchamber.com > 4/10/2012 11:32 AM >>



Ordinance Concerning Discarded Motor Vehicles, etc.

TOWN OF EAST WINDSOR

89-3.1

The following ordinance was adopted at a Special Town Meeting duly warned and held on November 15, 1989.

ORDINANCE CONCERNING DISCARDED MOTOR VEHICLES, DISCARDED
MOTOR VEHICLE PARTS AND OTHER UNSIGHTLY MATERIAL

4/11/2012

WHEREAS, Discarded motor vehicles, discarded motor vehicle parts and other unsightly material have a blighting and deteriorating effect upon the value and enjoyment of properties nearby and constitute a health and safety hazard, particularly to the children in the neighborhood.

BE IT ORDAINED:

1. Prohibition

Discarded motor vehicles, discarded motor vehicle parts and other unsightly material, as hereinafter defined, are prohibited within the limits of the Town.

2. Definitions

- a. Motor Vehicle: any vehicle propelled or drawn by an power other than muscular, to include but not be limited to automobiles, trucks, buses, tractors, trailers, motorcycles and like vehicles.
- b. Discarded Motor Vehicle: a motor vehicle located on public and/or private property for a period of thirty (30) consecutive days, which vehicle is inoperative, unregistered and not in condition for legal use on the public highways and is in such condition, in the opinion of the Zoning Enforcement Officer, based on the standards set forth in this ordinance, as to create a blighting or deteriorating effect on the public landscape or nearby private property or is otherwise a public nuisance or a safety hazard; unless lawfully stored within a garage, building or structure.
- c. Discarded Motor Vehicle Parts: Used parts of motor vehicles or old iron, metal glass, paper, cordage, or other waste, or discarded or secondhand material which has been a part or is intended to be a part of any motor vehicle, located on private property for a period of thirty (30) consecutive days, provided that any such parts or materials are not lawfully stored within a garage, building or structure.
- d. Unsightly Material: Unusable and/or discarded household appliances, furniture, equipment, building materials, junk
and refuse, as well as any other material which is unsanitary or causing a nuisance located on private property for a period of thirty (30) consecutive days, provided that any such material is not lawfully stored within a garage, building or structure.

89-3.2

3. Exemptions

1.

This ordinance shall not apply to:

- a. Discarded motor vehicles and discarded motor vehicle parts located in a motor vehicle junk yard licensed in accordance with the provisions of Section 14-67i, Connecticut General Statutes, as amended, or permitted under any exemption to such licensing requirement.
- b. Licensed garages, service stations, new and used car lots, as such uses shall continue to be regulated by the provisions of the East Windsor Zoning Regulations and the Connecticut General Statutes.
- c. Existing contractor's yards covering building materials, equipment, etc., as such uses shall continue to be regulated by the provisions of the East Windsor Zoning Regulations and the Connecticut General Statutes.
- d. Farm equipment used by a person or entity, whose occupation is the cultivation, operation or management of a farm for gain or profit, either as owner or tenant. The term farm equipment does not include any type of motor vehicle licensed by the State of Connecticut for travel on the public highways except vehicles bearing farm plates. The term farm includes stock, dairy, poultry, fruit, tobacco, and truck farms.
- e. Any other vehicles, parts or material specifically permitted by the East Windsor Planning and Zoning Commission.

4. Violation and Penalty

Any owner of a discarded motor vehicle or of discarded motor vehicle parts or of other unsightly material; and any owner of property or person in possession of property on which a discarded motor vehicle or discarded motor vehicle parts or other unsightly material, are located, shall be subject to a fine of \$75.00 the first day and \$75.00 for each day thereafter that such condition continues, commencing thirty (30) days after the Town has given written notice to remove to such owner or person, as hereinafter provided. Each additional day shall constitute a new and separable offense, punishable hereunder.

89-3.3

5. Appeal

Any person aggrieved by a Notice of Violation of the Zoning Enforcement Officer shall have the right, within fifteen (15) days of the receipt of said Notice of Violation, to file a written request for a hearing to appeal to the Board of Selectmen or its designee.

6. Procedure for Removal

When it is determined that a discarded motor vehicle, or discarded motor vehicle parts or other unsightly material are located on private property, the Zoning Enforcement Officer shall notify the person in possession or control of such property and the owner of such property, and also the owner of said vehicle, parts or material, if known, in writing by registered or certified mail, postage pre-paid, to remove said vehicles, parts or material, and shall also post a notice of said notification in the Town Hall and place a notice in a newspaper having a substantial circulation in East Windsor. If such person or owner has not caused the removal of said vehicle, parts or material within thirty (30) days after the giving of said notification, the Zoning Enforcement Officer shall cause said motor vehicle, motor vehicle parts or other unsightly material to be removed to a licensed motor vehicle junk yard, or to an area authorized by proper authority for impoundment and retention or for disposal of such vehicles, parts or materials. The Town shall have the right to collect the cost incurred in removing and disposing of such vehicle, parts or material from the owner of said vehicle, parts or material or from the person in possession or control of the property, or the owner of the property, from which the said vehicle, parts or material were removed.

7. Removal from Property

If the violation described in the notice has not been remedied within the thirty (30) day period of compliance, or in the event that a notice requesting a hearing is timely filed, a hearing had, and the existence of the violation is affirmed by the Board of Selectmen or its designee, the Zoning Enforcement Officer or his designee shall have the right to take possession of the discarded motor vehicle, motor vehicle parts or other unsightly material, and remove it from the premises. It shall be unlawful for any person to interfere with, hinder, or refuse to allow such person or persons to enter upon private property for the purpose of removing a vehicle under the provisions of this ordinance.

89-3.4

8. Notice to the Commissioner of Motor Vehicles

Prior to the removal of any discarded motor vehicle as provided for in this ordinance, the town shall give written notification to the State of Connecticut, Commissioner of Motor Vehicles of the issuance, by the town, of the aforementioned notices, such notification to include the location of the vehicle, the identification number, if available, and such other description or identification of the vehicle as may assist in establishing the legal ownership of the vehicle.

9. Liability of Owner or Occupant

Upon the failure of the owner or occupant of the property on which discarded motor vehicle, discarded motor vehicle parts or other unsightly material, have been removed by the town, to pay the unrecovered expenses incurred by the Town in such removal and fees or fines, a lien shall be placed upon the property for the amount of such expenses.

10. Sections are Severable

Each section or provision of this ordinance is declared to be severable. In the event any section or provision of this ordinance shall be determined to be invalid by the judiciary for any reason whatsoever, such decision shall be deemed not to affect the remaining sections or provisions hereof.

11. Effective Date

This ordinance shall take effect fifteen (15) days from the publication thereof.

Ord. 89-3

Attest:

Claire S. Badstubner, cmc
Town Clerk of East Windsor

Published
Journal Inquirer
November 27, 1989

01-03
✓

TOWN OF EAST WINDSOR

The following ordinance was adopted at a Special Town Meeting duly warned and held on September 13, 2001

"ORDINANCE ESTABLISHING THE TOWN OF EAST WINDSOR PROPERTY MAINTENANCE CODE", dated September 6, 2001.

Setting standards for maintenance of Real Properties and structures within said Town and, providing penalties for violations thereof.

Copy of entire Property Maintenance Code is available for review in the Town Clerk's Office, 11 Rye Street, Broad Brook, CT 06016.

This document is prepared for the benefit of the public, solely for the purposes of information, summarization and explanation. This document does not represent the intent of the legislative body of the Town of East Windsor for any purpose.

Said ordinance shall become effective fifteen (15) days from the publication thereof.

Ord. 01-03

Attest: Karen W. Gaudreau
Karen W. Gaudreau CCTC
Town Clerk of East Windsor

Published
Journal Inquirer
November 9, 2001

Town of East Windsor

Property Maintenance Code

September 6, 2001

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Section 101 General

101.1 Title These regulations shall be known as the Property Maintenance Code of East Windsor, hereinafter to as the "code".

101.2 Scope The provisions of this code shall apply to all existing residential and nonresidential structures and all existing premises and constitute minimum requirements and standards for premises, structures, equipment, and facilities for light, ventilation, space, heating, sanitation, protection from the elements, life safety, safety from fire and other hazards, and for safe and sanitary maintenance; the responsibility of owners, operators and occupants; the occupancy of existing structures and premises, and for administration, enforcement and penalties.

101.3 Intent This code shall be construed to secure its expressed intent, which is to ensure public health, safety and welfare insofar as they are affected by the continued occupancy and maintenance of structures and premises. Existing structures and premises that do not comply with these provisions shall be altered or repaired to provide a minimum level of health and safety, as required herein.

101.4 Severability If a section, subsection, sentence, clause or phase of this code is, for any reason, held to be unlawful or unconstitutional, such decision shall not affect the validity of the remaining portions of this code.

Section 102 Applicability

102.1 General The provisions of this code shall apply to all matters affecting or relating to structures and premises, as set forth in Section 101. Where, in a specific case, different sections of this code specify different requirements, the most restrictive shall govern.

102.2 Maintenance Equipment, systems, devices and safeguards required by this code or a previous regulation or code under which the structure or premises was constructed, altered or repaired shall be maintained in good

working order. The requirements of this code are not intended to provide the basis for removal or abrogation of fire protection and safety systems and devices in existing structures. Except as otherwise specified herein, the owner or the owner's designated agent shall be responsible for the maintenance of buildings, structures and premises.

102.3 Application of other State Codes Repairs, additions or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the building, plumbing and mechanical State codes and NFPA 70. Nothing in this code shall be construed to cancel, modify or set aside any provision of the zoning regulations.

102.4 Existing Remedies The provisions in this code shall not be construed to abolish or impair existing remedies of the Town of East Windsor or its officers or agencies relating to the removal or demolition of any structure which is dangerous, unsafe and insanitary.

102.5 Workmanship Repairs, maintenance work, alterations or installations which are caused directly or indirectly by the enforcement of this code shall be executed and installed in a workmanlike manner and installed in accordance with the manufacturer's installation instructions.

102.6 Historic buildings The provisions of this code shall not be mandatory for existing buildings or structures designated by the state or local Town of East Windsor as historic buildings when such buildings or structures are judged by the code official to be safe.

102.7 Requirements not covered by this code Requirements necessary for the strength, stability or proper operation of an existing structure or equipment, or for the public safety, health and general welfare, not specifically covered by this code, shall be determined by the code official.

Section 103
Department of Property
Maintenance Inspection

103.1 General The department of property maintenance inspection is hereby created and the executive official in charge thereof shall be known as the Property Maintenance code official.

103.2 Appointment The code official shall be appointed by the Board of Selectmen of the Town of East Windsor; and the code official shall not be removed from office except for just cause and after full opportunity to be heard on specific and relevant charges by and before the Board of Selectmen.

103.3 Deputies In accordance with the prescribed procedures of this Town of East Windsor and with the concurrence of the Board of Selectmen, the code official shall have the authority of appoint a deputy code official, other related technical officers, inspectors and other employees.

103.4 Restriction of employees An official or employee connected with the enforcement of this code, except one whose only connection is that of a member of the Board of Appeals established under the provisions of Section 107, shall not be engaged in, or directly or indirectly connected with, the furnishing of labor, materials or appliances for the construction, alteration or maintenance of a building, or the preparation of construction documents thereof, unless that person is the owner or commercial tenant of the building; nor shall such officer or employee engage in any work that conflicts with official duties or with the interests of the department.

103.5 Liability Except as provided in Section 7-465 of the Connecticut General Statutes, the code official, officer or employee charged with the enforcement of this code, while acting for the Town of East Windsor, shall not thereby be rendered liable personally, and is hereby relieved from all person liability for any damage accruing to persons or property as a result of an act required or permitted in the discharge of official duties.

Any suit instituted against any officer or employee because of an act

performed by the officer or employee in the lawful discharge of duties under the provisions of this code shall be defended by the legal representatives of the Town of East Windsor until the final termination of the proceedings. The code official, or any subordinate, shall not be liable for costs in action, suit or proceeding that is instituted in pursuance of the provisions of this code; and any officer of the department of property maintenance inspection, acting in good faith and without malice, shall be free from liability for acts performed under any of its provisions or by reason of any act or omission in the performance of official duties in connection therewith.

103.6 Fees The fees for activities and services performed by the department in carrying out its responsibilities under this code shall be as indicated in the following schedule. (BOARD TO INSTITUTE APPROPRIATE SCHEDULE.)

Section 104
Duties and Powers of
the Code Official

104.1 General The code official shall enforce the provisions of this code.

104.2 Rule-making authority The code official shall have authority as necessary in the interest of public health, safety and general welfare, to adopt and promulgate rules and procedures; to interpret and implement the provisions of this code; to secure the intent thereof; and to designate requirements applicable because of local climate or other conditions. Said rules and regulations shall be subject to approval of the Board of Selectmen. Such rules shall not have the effect of waiving structural or fire performance requirements specifically provided for in this code, or of violating accepted engineering methods involving public safety.

104.3 Inspections The code official shall make all of the required inspections, or shall accept reports of inspection by approved agencies of individuals. All reports of such inspections shall be in writing and be certified by a responsible officer of such approval agency or by the responsible individual. The code official is authorized to engage such expert opinion as deemed necessary to report

upon unusual technical issues that arise, subject to the approval of the Board of Selectmen.

104.4 Right of entry The code official is authorized to enter the structure or premises at reasonable times to inspect subject to constitutional restrictions on unreasonable searches and seizures, and in emergency situations in accordance with Chapter 541, Part 1a or Part 111 of the Connecticut General Statutes. If entry is refused or not obtained, the code official is authorized to pursue recourse as provided by law.

104.5 Identification The code official shall carry proper identification when inspecting structures or premises in the performance of duties under this code.

104.6 Notices and orders The code official shall issue all necessary notices or orders to ensure compliance with this code.

104.7 Department records The code official shall keep official records of all business and activities of the department specified in the provisions of this code. Such records shall be retained in the official records as long as the building or structure to which such records relate remains in existence, unless otherwise provided for by other regulations.

104.8 Coordination of inspections Whenever, in the enforcement of this code or another code or ordinance, the responsibility of more than one code official of the Town of East Windsor is involved, it shall be the duty of the code officials involved to coordinate their inspections and administrative orders as fully as practicable so that the owners and occupants of the structure shall not be subjected to visits by numerous inspectors or multiple or conflicting orders. Whenever an inspector from any agency or department observes an apparent or actual violation of some provision of some law, ordinance or code not within the inspector's authority of enforce, the inspector shall report the findings to the code official having jurisdiction.

Section 105 Violations

105.1 Unlawful acts It shall be unlawful for a person, firm or corporation to erect, construct, alter, extend, repair, remove, demolish, maintain, fail to maintain, provide, fail to provide, occupy, let to another or occupy or permit another person to occupy any premises, property, structure or equipment regulated by this code, or cause same to be done, contrary to or in conflict with or in violation of any of the provisions of this code, or fail to obey a lawful order of the code official, or to remove or deface a placard or notice posted under the provisions of this code.

105.2 Notice of violation The code official shall serve a notice of violation or order in accordance with Section 106.

105.3 Prosecution of a violation If the notice of violation is not complied with, the code official shall institute the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal of work in violation, or termination of the unlawful occupancy of the structure or violation of the provisions of this code or of the order or direct made pursuant thereto.

105.4 Violation penalties Any person who shall violate a provision of this code, or fail to comply therewith, or with any of the requirements thereof shall be prosecuted within the limits provided by state or local laws. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

105.5 Abatement of the violation The imposition of the penalties herein prescribed shall not preclude any legal officer of the Town of East Windsor from instituting appropriate action to restrain, correct or abate a violation, or to prevent illegal occupancy of a building, structure or premises, or to stop an illegal act, conduct, business or utilization of the building, structure or premises.

Section 106 Notices and Orders

106.1 Notice to owner or to person or persons responsible Whenever the code official determines that there has been a violation of this code or has grounds to believe that a violation has occurred, notice shall be given to the owner or to the person or persons responsible therefore in the manner prescribed in Sections 107.2 and 107.3. Notices for condemnation procedures shall also comply with Section 108.3.

106.2 Form Such notice prescribed in Section 107.1 shall:

1. Be in writing.
2. Include a description of the real estate sufficient for identification (owner's name, property Assessor's M/B/L)
3. Include a statement of the violation or violations and why the notice is being issued.
4. Include a correction order allowing a reasonable time to make the repairs and improvements required to bring the dwelling unit or structure into compliance with the provisions of this code; and inform the property owner of the right to appeal.

106.3 Method of Service Such notice shall be deemed to be properly served if a copy thereof is:

1. Delivered to the owner personally; or
2. Sent by certified or registered mail addressed to the last known address with return receipt requested; or
3. If the notice is returned showing that the letter was not delivered, a copy thereof shall be posted in a conspicuous place in or about the structure affected by such notice.

Service of such notice in the foregoing manner upon the owner's agent or upon the person responsible for the structure shall constitute service of notice upon the owner.

106.4 Penalties Penalties for non-compliance with orders and notices shall be as set forth in Section 105.4.

106.5 Transfer of ownership It shall be unlawful for the owner of any dwelling unit, structure, or premises who has received a compliance order or upon whom a notice of violation has been served to sell, transfer, mortgage, lease or otherwise dispose of it to another until the provisions of the compliance order or notice of violation have been complied with, or until such owner shall first furnish the grantee, transferee, mortgagee or lessee a true copy of any compliance order of notice of violation issued by the code official and shall furnish to the code official a signed and notarized statement from the grantee, transferee, mortgagee or lessee, acknowledging the receipt of such compliance order or notice of violation and fully accepting the responsibility without condition for making the corrections or repairs required by such compliance order or notice of violation.

Section 107 Property Maintenance Code Board of Appeals

107.1 Board of Appeals The board of appeals shall consist of 5 members who are qualified by experience and training to pass on matters pertaining to property maintenance and who are not employees of the Town of East Windsor. The code official shall be an ex-official member but shall have no vote on any matter before the board of appeals. The board of appeals shall be appointed by the Board of Selectmen.

107.2 Alternate members The Board of Selectmen shall appoint two or more alternate members who shall be called by the board of appeals chairman to hear appeals during the absence or disqualification of a member. Alternate members shall possess the qualification required for board membership.

107.3 Chairman The board of appeals shall annually select one of its members to serve as chairman.

107.4 Disqualification of a member A member shall not hear an appeal in which that member has a personal, professional or financial interest.

107.5 Secretary The First Selectman, or their designee, shall designate a qualified person to serve as secretary to

qualified person to serve as secretary to the board. The secretary shall file a detailed record of all proceedings in the office of the First Selectman and the Town Clerk.

107.6 Compensation Compensation of members shall be determined by the Board of Selectmen.

107.7 Notice of Meeting The board shall meet upon notice from the chairman, within ten days of the filing of an appeal, or at stated periodic meetings. "F.O.I." meetings to be posted as required.

Section 108 Means of Appeal

108.1 There shall be an Application for any person directly affected by a decision of the code official or a notice or order issued under this code shall have the right to appeal to the board of appeals, provided that a written application for appeal is filed within 20 days after the day the decision, notice or order was served. An application for appeal shall be based on a claim that the true intent of this code or the rules legally adopted thereunder have been incorrectly interpreted, the provision of this code do not fully apply, or the requirements of this code are adequately satisfied by other means.

The Board of Appeals shall have the authority to take into account unusual hardship or practical difficulties in complying with the orders of the code official, or the requirements of this code, including the ability to grant extensions of time for compliance.

108.2 Stays of enforcement Appeals of notice and orders (other than Imminent Hazard notice) shall stay the enforcement of the notice and order until the appeal is heard by the appeals board.

108.3 Open Hearing All hearings before the board shall be open to the public. The appellant, the appellant's representative, the code official and any person whose interests are affected shall be given an opportunity to be heard. A quorum shall consist of not less than two-thirds of the board membership. All meetings shall be conducted in accordance with Roberts's Rules of Order.

108.4 Procedure The board shall adopt and make available to the public, through the secretary, procedures under which a hearing will be conducted. The procedures shall not require compliance with strict rules of evidence, but shall mandate that only relevant information is received.

108.5 Postponed hearing When the full board is not present to hear an appeal, either the appellant or the appellant's representative shall have the right to request a postponement of the hearing.

108.6 Board decision The board shall modify or reverse the decision of the code official only by a concurring vote of a majority of the total number of appointed board members.

108.7 Records and copies The decision of the board shall be recorded in the office of the First Selectman. Copies shall be furnished to the appellant and to the code official.

108.8 Administration The code official shall take immediate action in accordance with the decision of the board.

108.9 Court Review Any person, whether or not a previous party of the proceedings, shall have the right to appeal to the appropriate court. Application for review shall be made in the manner and time required by law following the filing of the decision in the office of the First Selectman.

Section 201 General

201.1 Scope Unless otherwise expressly stated, the following terms shall, for the purpose of this code, have the meanings shown in this chapter.

201.2 Interchangeability Words stated in the present tense include the future; words stated in the masculine gender include the feminine and neuter; the singular member includes the plural and the plural the singular.

201.3 Terms defined in other State codes. Where terms are not defined in this code and are defined in the building, fire prevention, zoning, plumbing or

mechanical State codes, ASME A17.1 and NFPA 70, such terms shall have the meanings ascribed to them as in those State codes.

201.4 Terms not defined Where terms are not defined, through the methods authorized by this section, such terms shall have ordinarily accepted meanings such as the context implies.

201.5 Parts Whenever the words "dwelling unit", "dwelling", "premises", "building", "rooming house", "rooming unit", or "story" are stated in this code, they shall be construed as though they were followed by the words "or any part thereof".

Section 202 General Definitions

APPROVED: Approved by the code official.

BASEMENT: That portion of a building which is partly or completely below grade.

BATHROOM: A room containing plumbing fixtures including a bathtub or shower.

BEDROOM: Any room or space used or intended to be used for sleeping purposes.

CODE OFFICIAL: The official who is charged with the administration and enforcement of this code, or any duly authorized representative.

CONDEMN: To adjudge unfit for occupancy.

DWELLING UNIT: A single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping eating, cooking and sanitation.

EXTERIOR PROPERTY: The open space on the premises and on adjoining property under the control of owners or operators of such premises.

EXTERMINATION: The control and elimination of insects, rats or other pests by eliminating their harborage places; by removing or making inaccessible materials that serve as their food; by poison spraying, fumigating, trapping or

by any other approved pest elimination methods.

GARBAGE: The animal or vegetable waste resulting from the handling, preparation, cooking and consumption of food.

HABITABLE SPACE: Space in a structure for living, sleeping eating or cooking. Bathrooms, toilet rooms, closets, halls, storage or utility spaces, and similar areas are not considered habitable spaces.

IMMINENT HAZARD: A condition which could cause serious or life-threatening injury or death at any time.

INFESTATION: The presence within or contiguous to, a structure or premises of insects, rats, vermin or other pests.

LABELED: Devices, equipment, appliances, or materials to which has been affixed a label, seal, symbol or other identifying mark of a nationally recognized testing laboratory, inspection agency or other organization concerned with product evaluation that maintains periodic inspection of the production of the above-labeled items and by whose label the manufacturer attests to compliance with applicable nationally recognized standards.

LET FOR OCCUPANCY OR LET: To permit, provide or offer possession or occupancy of a dwelling, dwelling unit, rooming unit, building, premise or structure by a person who is or is not the legal owner of record thereof, pursuant to a written lease, agreement or license, or pursuant to a recorded or unrecorded agreement of contract for the sale of land.

OCCUPANT: Any individual living or sleeping in a building; or having possession of a space within a building.

OCCUPANCY: The purpose for which a building or portion thereof is utilized or occupied.

OPERABLE AREA: That part of a window, skylight or door which is available for unobstructed ventilation and which opens directly to the outdoors.

OPERATOR: Any person who has charge, care or control of a structure or premises which is let or offered for occupancy.

OWNER: Any person, agent, operator, firm or corporation having a legal or equitable interest in the property; or recorded in the official records of the state, county or municipality as holding title to the property; or otherwise having control of the property, including the guardian of the estate of any such person, and the executor or administrator of the estate of such person if ordered to take possession real property by a court.

PERSON: An individual, corporation, partnership or any other group acting as a unit.

PREMISES: A lot, plot or parcel of land including any structures thereon.

ROOMING HOUSE: A building arranged or occupied for lodging, with or without meals, for compensation and not occupied as one-or-two family dwelling.

ROOMING UNIT: Any room or group of rooms forming a single habitable unit occupied or intended to be occupied for sleeping or living, but not for cooking purposes.

RUBBISH: Combustible and noncombustible waste materials, except garbage; the term shall include the residue from the burning of wood, coal, coke, and other combustible material, paper, rags, cartons, boxes, excelsior, rubber, leather, tree branches, yard trimmings, tin cans, metals, mineral matter, glass, crockery and dust and other similar materials.

STRUCTURE: That which is built or constructed or a portion thereof.

TENANT: A person, corporation, partnership or group, whether or not the legal owner of record, occupying a building or portion thereof as a unit.

TOILET ROOM: A room containing a water closet or urinal but not a bathtub or shower.

VENTILATION: The natural or mechanical process of supplying

conditioned or unconditioned air to, or removing such air from, any space.

WORKMANLIKE: Executed in a skillful manner; e.g. generally plumb, level, square, in line, undamaged, and without marring adjacent work.

YARD: An open space on the same lot with a structure.

Section 301 General

301.1 Scope The provisions of this chapter shall govern the minimum conditions and the responsibilities of persons for maintenance of structures, equipment and exterior property.

301.2 Responsibility The owner of the premises shall maintain the structures and exterior property in compliance with these requirements, except as otherwise provided for in Sections 305 and 306. A person shall not occupy as owner-occupant or permit another person to occupy premises which are not in a sanitary and safe condition and which do not comply with the requirements of this chapter. Occupants of a dwelling unit are responsible for keeping that part of the dwelling unit or premises which they occupy and control.

301.3 Vacant structures and land All vacant structures and premises thereof, or vacant land, shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.

Section 302 Exterior Property Areas

302.1 Sanitation All exterior property and premises shall be maintained in a clean, safe and sanitary condition. The occupant shall keep that part of the exterior property, which such occupant occupies or controls, in a clean and sanitary condition.

302.2 Weeds All habitable premises and exterior property shall be maintained free from weeds or plant growth in excess of 24 inches. Weeds shall be defined as all grasses, annual plants and vegetation,

other than trees or shrubs, provided; however, this term shall not include cultivated flowers and gardens.

302.3 Rodent harborage All structures and exterior property shall be kept free from rodent harborage and infestation. Where rodents are found, they shall be promptly exterminated by approval processes which will not be injurious to human health. After extermination, proper precautions shall be taken to eliminate rodent harborage and prevent re-infestation.

Section 303 Exterior Structure

303.1 General The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare.

303.2 Structural members All structural members shall be maintained free from deterioration, and shall be capable of safely supporting the imposed dead and live loads.

303.3 Foundation walls All foundation walls shall be maintained plumb and free from open cracks and breaks and shall be kept in such condition so as to prevent the entry of rodents.

303.4 Exterior walls All exterior walls shall be free from holes, breaks, loose or rotting materials.

303.5 Chimneys and towers All chimneys, cooling towers, smoke stacks, and similar appurtenances shall be maintained structurally safe and sound, and in good repair.

303.6 Handrails and guards Every handrail and guard shall be firmly fastened and capable of supporting normally imposed loads and shall be maintained in good condition.

303.7 Window, skylight and door frames Every window, skylight, and door frames shall be kept in sound condition, good repair and weather tight.

303.8 Operable windows Every window, other than a fixed window, shall

be easily operable and capable of being held in position by window hardware.

303.9 Doors All exterior doors, door assemblies and hardware shall be maintained in good condition. Lock at all entrances to dwelling units; room units and guestrooms shall tightly secure the door.

Section 304 Rubbish and Garbage

304.1 Accumulation of rubbish or garbage All exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.

304.2 Disposal of rubbish Every occupant of a structure shall dispose of all rubbish in a clean and sanitary manner by placing such rubbish in approved containers, within the provisions provided for by the Town of East Windsor.

304.3 Rubbish storage facilities The owner of every occupied premise shall supply approved covered containers for rubbish, and the owner of the premises shall be responsible for the removal of rubbish.

304.4 Disposal of garbage Every occupant of a structure shall dispose of garbage in a clean and sanitary manner.

304.5 Garbage facilities The owner of every multi-family dwelling and business shall supply an approved leakproof, covered, outside garbage container.

304.6 Containers The operator of every establishment producing garbage shall provide, and at all times cause to be utilized, approved leakproof containers provided with close-fitting covers for the storage of such materials until removed from the premises for disposal.

Section 305 Extermination

305.1 Infestation All structures shall be kept free from insect and rodent infestation. All structures in which insects or rodents are found shall be promptly exterminated by approved

processes that will not be injurious to human health. After extermination, proper precautions shall be taken to prevent re-infestation.

305.2 Owner The owner of any structure shall be responsible for extermination within the structure prior to renting or leasing the structure.

305.3 Single occupant The occupant of a one-family dwelling or of a single-tenant nonresidential structure shall be responsible for extermination on the premises.

305.4 Multiple occupancy The owner of a structure containing two or more dwelling units, a multiple occupancy, a rooming house or a nonresidential structure shall be responsible for extermination in the public or shared areas of the structure and exterior property. If infestation is caused by failure of an occupant to prevent such infestation in the area occupied, the occupants shall be responsible for extermination.

305.5 Occupant The occupant of any structure shall be responsible for the continued rodent and pest free condition of the structure.

Exception: Where the infestation are caused by defects in the structure, the owner shall be responsible for extermination.

Section 401 Fire Safety General

401.1 Scope The provisions of this chapter shall govern the minimum conditions and standards for fire safety by relating to structures and exterior premises, including fire safety facilities and equipment to be provided.

401.2 Responsibility The owner of the premises shall provide and maintain such fire safety facilities and equipment in compliance with these requirements. A person shall not occupy as owner-occupant or permit another person to occupy any premises that do not comply with the requirements of this chapter.

401.2 General Must adhere to existing State fire codes.

Coventry

ORDINANCE #232

Sec. 18-36. Title.

This article shall be known and may be cited as the "Blight Ordinance".
(Ord. No. 230, 1-4-10)

Sec. 18-37. Purpose.

The purpose of this article is to define, prohibit and abate blights and to protect, preserve, and promote public health, safety and welfare; and to preserve and protect property values within the town as authorized under G.S. § 7-148.
(Ord. No. 230, 1-4-10)

Sec. 18-38. Scope of provisions.

- (a) Nothing in this article shall limit the applicability or scope of state laws and/or town ordinances and regulations governing the use of real property, including regulations governing agricultural land, public or semipublic open space, and inland wetlands, watercourses and upland review areas.
 - (b) Nothing in this article shall restrict the preservation through conservation easements of land in its natural state.
- (Ord. No. 230, 1-4-10)

Sec. 18-39. Definitions.

The following definitions shall apply in the interpretation and enforcement of this article:
Blight or blighted :

- (a) Any structure which is in a state of dilapidation or decay; or is open to the elements as a result of damage, dilapidation or decay; or unable to provide shelter, or serve the purpose for which it was constructed due to damage, dilapidation, or decay;
- (b) Premises occupied by a structure intended for human occupancy, in which weeds or similar vegetation (excluding flowers, fruits and vegetables, and areas maintained in their original naturally wooded state, or natural field state) is allowed to reach and remain at a height of 36 inches or greater for a period of thirty days or longer;
- (c) Dead, decayed, diseased or damaged trees constituting a hazard or danger to persons or property;
- (d) Two or more unregistered motor vehicles in the public view pursuant to G.S. § 14-150a;
- (e) Residentially zoned property with any combination of five or more pieces of mechanical equipment stored on the premises and in the public view;
- (f) Residential or commercially zoned property that has any of the following conditions:
 - 1. Premises containing accumulated debris, not including compost piles or piles of grass and/or brush which are not visible from a public right-of-way and do not otherwise constitute a public health or safety hazard; or
 - 2. Landscaping, including but not limited to, trees, shrubs, hedges, grass, and plants, on any premises which physically hinder or interfere with the lawful use of abutting premises or block or interfere with the use of any public sidewalk and/or private street or right-of-way or any road sign.

Debris: Material which is incapable of immediately performing the function for which it was designed including, but not limited to, abandoned, discarded, or unused objects; junk comprised of equipment such as automobiles, boats, and recreation vehicles which are unregistered and missing parts, not complete in appearance and in an obvious state of disrepair; parts of automobiles, furniture, appliances, cans, boxes, scrap metal, tires, batteries, containers, and garbage which are in the public view.

Decay: A wasting or wearing away; a gradual decline in strength, soundness or quality; to become decomposed or rotten as evidenced by the lack of maintenance including, but not limited to, the following conditions: missing or boarded windows and doors; collapsing or missing walls, roofs, seriously damaged or missing siding, gutters, a structurally faulty foundation.

Dilapidated: Decayed or rotten beyond repair.

Mechanical equipment: Any apparatus designed to operate by an internal combustion engine, or designed to be towed by an apparatus propelled by an internal combustion engine.

Natural field state: Areas where grass, weeds, and brush exist in their natural, unlandscaped state.

Natural wooded state: Areas where trees and brush exist in their natural, unlandscaped state.

Person: Any man, woman, corporation, or other legal entity capable of owning or leasing real property.

Premises: A platted lot or part thereof or unplatted lot or parcel of land or plot of land, either occupied or unoccupied by any dwelling or nondwelling structure and includes any such building, accessory structure or other structure thereon, or any part thereof. The term "premises," where the context requires, shall be deemed to include any buildings, dwellings, parcels or land or structures contained within the scope of this ordinance.

Public view: Visible from any public right-of-way or neighboring property.

Structure: Any building, dwelling, fence, swimming pool, or similarly constructed object. (Ord. No. 230, 1-4-10)

Sec. 18-40. Prohibition against creation or maintenance of blight; responsibility for compliance.

(a) No person shall cause or allow blighted premises or structures to be created or maintained in the town.

(b) The owner of premises subject to this article shall be obligated to comply with the provisions of this article. In the event that the relevant building or structure or portion of a building or structure is known by the town manager or his designees to be occupied by or under the legal control or possession of a person other than the owner, the town manager or his designee may direct a similar notice and order to any such person whom they may reasonably believe to be fully or partially responsible for creating or maintaining the blighted condition. Each person receiving such notice and order shall be deemed to be jointly and severally liable for correcting the blighted or unsafe conditions. (Ord. No. 230, 1-4-10)

Sec. 18-41. Notice of violations.

(a) Complaints may be submitted to the town manager or his/her designee by members of the public, but to be timely and effectively investigated such complaints should be in writing and signed on forms provided by the town. Anonymous or unsigned complaints will be assigned a lower investigative priority and will be reviewed as time allows. Further, nothing in this article shall prohibit or prevent town staff from initiating an investigation.

(b) Whenever the town manager or his/her designee determines that there has been a violation of any such provision of this article, except as to section 18-39(d), such officer shall give notice of such violation to the person responsible therefore, as hereinafter provided. Such violation shall:

- (1) Be in writing.
- (2) Set forth the violations of this article.
- (3) Specify a final date for the correction of any violation.
- (4) Be served upon the owner or the owner's agent, or the occupant as the case may require; provided, such notice shall be deemed to be properly served upon such owner or agent, or upon such occupant, if a copy thereof is posted in a conspicuous place in or about the dwelling affected by this notice; or is sent by certified mail to the owner of the property at his or her last known address.
- (5) State that the penalties and enforcement provisions of this article will become effective on the final date set for the correction of any violation.
- (6) A notice of the right to appeal in accordance with section 18-43.

(c) Whenever the town manager or his/her designee determines that there has been a violation of subsection 18-39(d) pertaining to unregistered motor vehicles, such officer shall give notice of such violation to the person responsible therefore which notice shall be in compliance with subsection 18-41(a), except that:

- (1) The notice shall specify that the owner has 30 days to correct the violation by removing the vehicle or registering it; and
- (2) Notice of the alleged violation shall be published in a newspaper having a substantial circulation in the town.

(d) Any person notified in accordance with this section who fails to correct any violation by the date specified in said notice shall be in violation of this ordinance and subject to its penalties and enforcement procedures. Any person in violation of subsection 18-39(d) 30 days after notice of alleged violation in accordance with subsection 18-41(b) above, shall be subject to the removal and disposition of the unregistered motor vehicle. (Ord. No. 230, 1-4-10)

Sec. 18-42. Special consideration.

Special consideration may be given to those who require it in order to correct a violation of this article. Specifically, the enforcement officer may grant a property owner additional time to correct a violation where the owner establishes good cause. As used in this section, "good cause" includes, but is not limited to, an elderly individual who is unable to personally correct a problem due to age, a disabled individual or other individual who is unable to personally correct a problem due to a medical condition, or an individual who earns a low income and is unable to correct a problem due to cost; In determining whether good cause exists, the enforcement officer shall consider whether other occupants of a property are able to assist in correcting the problem in a timely

fashion and whether the severity of the problem is such that additional time is not warranted. If the items designated as blighted have to do with lawn and shrub maintenance and/or keeping the grounds free from rubbish and debris, or constitute a fire or safety hazard, the enforcement officer shall not provide additional time to correct the problem.

(Ord. No. 230, 1-4-10)

Sec. 18-43. Appeals.

Any person notified in accordance with section 18-41 above may appeal said notice violation(s) to the building code board of appeals, in writing, within 10 days of the date of receipt of said notice or 20 days from the issuance of said notice, whichever is shorter. If an appeal is taken as aforesaid, the first day of violation shall be seven days after the decision of the building code board of appeals or on such later date as established by the building code board of appeals.

(Ord. No. 230, 1-4-10)

Sec. 18-44. Penalties and enforcement.

(a) *Penalties.*

- (1) Each violation of this article shall be considered a separate municipal offense.
- (2) Each day any violation continues shall constitute a separate offense.
- (3) Each separate offense under this article shall be punishable by a fine of \$100.00 payable to the town. Failure to pay fines when due may be enforced in the superior court, including the centralized infractions bureau.

(b) *Enforcement.*

- (1) The town manager, his/her designee, or any police officer in the town is authorized to issue a citation or summons for a violation of this article.
- (2) In addition thereto, the town manager, or his/her designee, is authorized to initiate legal proceedings in the superior court for the immediate correction of the violation(s), collection of any penalties, and the recovery of all costs including costs of remedial action(s) authorized by the court and reasonable attorney's fees incurred by the town to enforce this article.
- (3) All fines, court costs, costs of remedial action, and attorney's fees, as ordered by the court, shall constitute a lien on the subject premises, provided the owner of said premises has been notified of the violations as herein provided and was made party to the enforcement proceedings. Any such lien shall be recorded on the Coventry Land Records.

(Ord. No. 230, 1-4-10)

Sec. 18-45. Entry, inspection and remediation.

If the town manager or his or her designee reasonably believes that blight exists on a property, he or she is authorized to enter the property during reasonable hours for the purpose of inspection and remediation of any blighted condition, provided such person shall not be authorized to enter any dwelling house or structure on the property.

(Ord. No. 230, 1-4-10, Ord. No. 232, 1-18-11)

Sec. 18-46. Other law.

(a) The provisions of this article shall not be construed to prevent the enforcement of other statutes, codes, ordinances or regulations which prescribe standards other than those provided for in this article.

(b) In any case where a provision of this article is found to be in conflict with a provision of any zoning, building, fire, safety or health ordinance, regulation or other code of the town or state, the provision which establishes the higher standard for the promotion and protection of the health and safety, and property values of the people shall prevail.

(c) This article shall not affect violations of any other ordinances, code or regulation existing prior to the effective date of this Code, and any such violations may be governed and continue to be punishable under the provisions of those ordinances, codes or regulations in effect at the time the violation was committed.

(d) Nothing in this article shall be deemed to prohibit the town, acting through its building official, from enforcing the provisions of sections 120.0 through 122.4 of the State Basic Building Code, as amended, as it applies to unsafe structures, fire-damaged structures or deteriorated structures and the demolition and/or removal of the same.
(Ord. No. 230, 1-4-10)

Public Hearing: January 18, 2011
Adoption: January 18, 2011
Publication: January 22, 2011
Effective: February 12, 2011

COMPLAINT CASE # _____

TOWN OF COVENTRY-BLIGHT COMPLAINT FORM

(Please fill in the information and submit this form to the Land Use Office if you have an incident of blight to report)

1. Street Address of prospective Blighted Property _____

2. How long has blight been present? Less than 1 year More than 1 year Don't know

3. Describe the prospective blight condition: *(check all that apply)*

- Any structure which is in a state of dilapidation or decay; or is open to the elements as a result of damage, dilapidation or decay; or unable to provide shelter, or serve the purpose for which it is constructed due to damage, dilapidation, or decay;
- Premises occupied by a structure intended for human occupancy, in which weeds, or similar vegetation (excluding flowers, fruits and vegetables, and areas maintained in their original naturally wooded state, or natural field state) is allowed to reach an remain at a heights of 36 inches or greater for a period of thirty (30) days or longer;
- Dead, decayed, diseased or damaged trees constituting a hazard or danger to persons or property;
- Two or more unregistered motor vehicles in the public view pursuant to C.G.S. 14-150a;
- Residentially zoned property with any combination of five or more pieces of mechanical equipment stored on the premises and in the public view;
- Residential or commercial zoned property that has any of the following conditions:
 - 1) Premises containing accumulated debris, not including compost piles or piles of grass and/or brush which are not visible from a public right-of-way and do not otherwise constitute a public health or safety hazard; or
 - 2) Landscaping, including but not limited to, trees, shrubs, hedges, grass and plants, on any premises which physically hinder or interfere with the lawful use of abutting premises or block or interfere with the use of any public sidewalk and/or private street or right-of-way or any road sign.

(Please refer to reverse side for definitions of key terms)

4. Is the property a rental? Yes No Don't Know

5. Any other comments that you would like to make? _____

CONTACT INFORMATION (Person Submitting Complaint)

Name: _____

Address: _____

Telephone #: _____

Email: _____

Signature: _____

(Signed complaints will receive priority over anonymous complaints)

TOWN OF COVENTRY

BLIGHT ROUTING FORM

COMPLAINT CASE # _____

STREET ADDRESS OF BLIGHTED PROPERTY: _____

NATURE OF COMPLAINT: _____

STAFF TO BE INVOLVED TO ASSESS BLIGHT COMPLAINT:

_____ BUILDING OFFICIAL

_____ SANITARIAN

_____ ZONING AGENT

_____ TREE WARDEN

_____ POLICE DEPARTMENT

_____ DEPARTMENT OF PUBLIC WORKS

DATE COMPLAINT FORWARDED _____

DATED COMPLAINT REVIEWED _____

ACTION TO BE TAKEN BY _____

JB.

From: Denise Menard
To: Jennifer Browne (JBrowne@eastwindsorct.com)
CC: Catherine Cabral (CCabral@eastwindsorct.com); Denise Piotrowicz (dpiotr...
Date: 4/10/2012 4:38 PM
Subject: REPLY URGENT Re: Fwd: Re: VERY IMPORTANT _ PLEASE READ

Jennifer - for our next agenda

Betsy - will you or Dee be doing the transfer request? Cathy Cabral can answer any questions you might have about how to do the transfer request form.

Thanks all - Denise

>>> Elizabeth Burns 4/4/2012 6:14 PM >>>

Dear Denise, and Board of Selectmen

I am asking the Board of Selectmen to support the Senior Center transportation request for the \$34,715 that had been reassigned to CNR Unassigned Account in the 2008 - 2009 Budget. This money was always earmarked for the Town's 20% match for future vehicles. It is fiscal prudent to have new vehicles as they are under excellent warrentees which saves the Town money in maintenance of the vehicles.

I am then requesting that \$18,622 the Town's share of a New Dial-A-Ride vehicle be made available when the funds of \$34,715 are restored from CNR unassigned account.

I am available to answer any questions you may have regarding this very important urgent request. I appreciate your prompt attention to this matter.

Sincerely,
Elizabeth Burns
Human Services Director

>>> dmenard <dmenard@eastwindsorct.com> 04/03/12 1:45 PM >>>

Hi Betsy - I sent this to an aol address and it came back as undeliverable. Trying

again at you EW email.

Denise

From Samsung 10.1

----- Original message -----

Subject: Re: VERY IMPORTANT _ PLEASE READ

From: Teresa Hill <thill@eastwindsorct.com>

To: Denise Menard <DMenard@eastwindsorct.com>

CC:

Thank you Denise, Betsy did call to say its being worked on.

Take Care, Teresa

>>> Denise Menard 04/03/12 12:50 PM >>>

Hi Teresa - Betsy and Becky are researching our portion of the funding. I'm sure Betsy will be getting back to you shortly.

Denise Menard

Town of East Windsor

First Selectman

11 Rye Street

Broad Brook CT 06016

860.623.8122 (p)

860.623.4798 (f)

dmenard@eastwindsorct.com

<http://www.eastwindsorct.com> (<http://www.eastwindsorct.com/>) (

<http://www.eastwindsorct.com/>)

PPlease consider the environment before printing this email

>>> Teresa Hill 4/3/2012 9:55 AM >>>

Dear Denise,

I received a phone call from Ellen Lawrence, the program manager from DOT for the 5310 grants. She had a question about the grant I just sent in. She then asked if the ordering of our new vehicle is in place and if everything had been handled with Doug Gifford. I told her that he is waiting for a PO to be sent in

from our town. She asked why it hadn't been sent and I told her that would be through our First Selectman's office and our Treasurer's Department. She became very concerned and went on to tell me the consequences of not sending it at this late point of the process which I would like to discuss with you. She also said that if we would like to withdraw the grant for next year we should let her know as soon as possible as it is a lot of work to review and decide who is awarded the grant money. The grant was put on my desk and I spent hours on it, I sent it to Ellen in early March and she said she has it there for review and would like an answer as to whether or not we are going forward right away.

I apologized to her for not having the answers she needed and she reminded me that East Windsor held up the process a few years back and it does not benefit our town to do this. I do remember a problem at the time, I was not the Coordinator but I remember that we were not allowed to apply for grants for 1-2 years. As Coordinator this does worry me because it is our only source of funding for the vehicles and I don't know if the consequences this time would be more serious. Out of 169 CT towns we are one of 35 awarded a grant.

I did end the conversation by apologizing but also explaining that I have nothing to do with the financing of the vehicle.

She said she would like to hear from someone from our town so I told her I would relay this to my supervisors.

I'd appreciate help in this matter.

Sincerely, Teresa

XB.

**BOARD OF FINANCE
TOWN OF EAST WINDSOR
11 RYE STREET
EAST WINDSOR, CONNECTICUT 06088**

MINUTES OF PUBLIC HEARING

Thursday, March 22, 2012 at 7:30 p.m.

These minutes are not official until approved at a subsequent meeting.

Members Present: Jason Bowsza, Joseph Pellegrini, Danelle E. Godeck, Jerilyn Corso, and Kathleen Pippin
Members Absent: Marie DeSousa
Alternates Present: Paulette Broder and Sharon Tripp
Alternate Absent: None
Others: Catherine Cabral, Denise Menard, Alan Baker, Dale Nelson, Richard Pippin, James Richards, Chris Mickey, Teresa Kane, Cathy Simonelli, William Schultz, William Raber, Nichole DeSousa, Kathy Bilodeau, Carol Madore, Chief Edward DeMarco, Joseph Sauerhoufer, Richard Morrison, and others
Press: Kate Carey-Trull (Patch.com)

I. Call to Order

Chairman Jason Bowsza called the Public Hearing to Order at 7:31 p.m., in the East Windsor Town Hall.

Chairman Jason Bowsza thanked everyone for attending the Public Hearing and reminded anyone who would like to address the Board after the presentations, a sign-up sheet was on the conference table and it was asked to write their name and address and limit their comments to three minutes.

II. Presentation of Proposed Budgets for Fiscal Year 2012-2013

a. Board of Selectmen

Ms. Denise Menard, First Selectwoman, addressed the Board. She had copies of the Power Point presentation she would be referring to during her discussion, which is similar to the presentation she gave to the Board of Finance a week ago. This is the same format which has been used in the past several years when presenting the budget to the public. She indicated the overall increase for the town government is 3.25% increase. Those areas where some increases have been requested are related to emergency and retirement anticipation. The budget presented is a level services budget and no new employees have been added. The next slide in her presentation

showed the departments requests. She gave a brief description of each category and indicating the percentages of increase or decrease, which were as follows:

- Town Government -1.38%
- Public Safety 0.94%
- Public Works 4.78%
- Sanitation & Waste Removal 2.38%
- Conservation of Health -9.06%
- Recreation 0.10%
- Insurance & Benefits 42.52%
- Miscellaneous 30.05%
- Capital Improvement Plan 4.08%
- Debt Service 4.08%

She began discussion the request of the CIP Committee for the budget, which is \$20,000 less than originally submitted. The CIP is requesting funding for projects totaling \$631,620. She indicated that recently monies which were placed in CNR have been reviewed. Those monies are left over from projects which have been completed. After the review, monies which were remaining were reassigned to fund projects which were previously requested. The list of those projects and transfers were presented to the Board of Selectmen recently and approved. The next step in the process is going to the Board of Finance for their approval.

The last slide which was discussed is the total of the proposed budget. She indicated the total proposed is \$14,204,274 or an increase of \$469,059 or 3.42% increase.

b. Board of Education

Dr. Teresa Kane, Superintendent of Schools and Chairman Chris Mickey addressed the Board. They began their presentation by using a Power Point Presentation, copies of which were supplied to all Board Members and members of the audience. Mr. Mickey indicated the entire budget presentation for the Board of Education is available on the website.

In the beginning of the presentation, Mr. Mickey and Dr. Kane explained that the East Windsor School System is responsible for 1,285 students and 247 employees. A breakdown of the students and teachers per school, Board of Education Offices, full time personnel and part-time tutors, paraprofessionals, substitutes and others. The Board was reminded that there has been a new leadership team since July, 2011 which includes administrators at the high school and elementary school.

Dr. Kane explained what the East Windsor Public Schools have been implementing in 2011-2012. Those initiatives are:

- Started full-day kindergarten

- Eliminated the pre-kindergarten waiting list
- Started a breakfast program at Broad Brook Elementary
- Creating a parent portal
- Implementing a Point-of-Sales system for breakfast and lunch programs
- Started “turnaround work” for district improvement
- Providing counseling for student at no cost to the district
- Providing social/emotional/behavioral supports to students and teachers
- Redesigning the website
- Upgrading the network
- Started Community Newsletters
- Will update the EWPS Strategic Plan
- Created a new teacher evaluation system
- Realign the business functions of the district to support Strategic Plan
- Reviewing and updating the district safety procedures
- Adopted an online employment process

Chairman Chris Mickey began explaining the budget parameters from the Town. The Town has requested that the budget presented is a level service budget and the budget being presented reflects the needs and priorities of the district’s children. Mr. Mickey showed the next slide which was entitled “Budget Guidelines 2012-13 (FY 13), Town Parameters: Level Service, The Breakdown”. This slide showed the current budget breakdown, including utilities, personnel, and expenses. The Town funded 2011-2012 was in the amount of \$19,512,262, the Town fund request for 2012-2013 is in the amount of \$20,777,951 which is an increase of \$1,265,689 or 6.5%.

Dr. Kane gave details on what the district and each individual school plans to do in 2012-2013. She began discussing the district’s goals which were:

- Continue District Improvement Initiatives
- Provide support for integrating technology in classroom instruction
- Pilot the Common Core Curriculum Pre-K to 12 in Language Arts and Math
- Implement new Strategic Plan
- Implement new teacher evaluation system
- Create an internal accountability system
- Engage families and the community in supporting the instructional focus

She touched briefly on the goals of Broad Brook Elementary, East Windsor Middle School and East Windsor High School.

A brief discussion was held.

Chairman Bowsza indicated he has asked Board Member Joseph Pellegrini to explain the MBR requirements in relation to the Board of Education. Mr. Pellegrini indicated the 2010-2011 budgeted appropriation including supplemental

appropriations should be \$19,610,314. The SFSF funds included in the 2010-2011 budgeted appropriation was \$782,109, giving a total 2010-2011 budgeted appropriation less district SFSF funds is \$18,828,205. The amount of SFSF funds given to the Town is \$782,109. The 2011-2012 budgeted appropriation including supplemental appropriations is \$19,406,450, taking the maximum resident student deduction of \$98,052, total MBR for 2011-2012 is \$19,512,262. A shortage of \$105,812 is for the 2011-2012 MBR. explained the SFSF funds, which was stimulus money which represents 14% total of the ECS Grant which is \$782,000. The Town last year originally appropriated \$19,406,000. According to the State of Connecticut, the actual number should have been \$19,610,314, to be in MBR compliance.

Chairman Bowsza indicated the Boards have taken the appropriate actions and has complied with the State of Connecticut Board of Education requirements.

Chairman Bowsza began to discuss the town's revenues. He discussed the projected revenue for fiscal year 2012-2013. He indicated it is projected the Town will receive revenue from the state and local in the amount of \$6,736,835, and the amount which will be needed to be raised in taxes is \$28,245,390 which is an increase of \$1,863,512. Therefore, the proposed mill rate to support the proposed budgets would be 25.87 or an increase of 1.49.

At this point of the hearing, Chairman Bowsza indicated that if anyone from the public would like to comment on the proposals, they may do so.

Mr. Richard Morrison, 29 Willow Circle addressed the Board. He indicated that his home is assessed at a very high rate, which is approximately 35% to 45% higher than the value of the home presently. He has not been able to sell it due to the economic conditions. His taxes have increased 5.5% last year and 10% the year before and due to the poor economy do not understand how the taxes can keep increasing. Surrounding towns are not asking for such high increases and some towns are actually lowering taxes. He suggested everyone sharpens their pencils and give the tax payer a break.

No one else volunteered to speak.

III. Adjournment

The public hearing was closed at 7:55 p.m.

Respectfully Submitted,

Denise M. Piotrowicz
Recording Secretary

The location of the meetings is unclear as of yet, and Mr. Bowsza indicated he would be inquiring with Park Hill, Middle School Media Center, and Broad Brook Library as to the use of their spaces for meetings. He was unsure if the dates which were given were correct, but reassured the Board Members he would double check those dates before they would be scheduled and he would email the confirmation to the Board Members.

VIII. New Business

a. EW Housing Authority Payment

Ms. Cabral reported to the Board that the EW Housing Authority has not sent in their January, 2012 payment of \$13,402.99. The first payment was received on July 13, 2011 and with that payment was correspondence from the East Windsor Housing Authority indicating the second payment would be forthcoming in January, 2012. As of the present date, the payment has not yet been received by the Treasurer's Office. Ms. Cabral indicated two letters have been sent with no response.

A discussion was held regarding the Members of the Housing Authority and the recent management changes at Park Hill.

It was suggested sending a third request. Mr. Bowsza indicated he believed this was not a Board of Finance matter to act upon, but rather a Board of Selectmen matter. Ms. Menard indicated she would check into the agreement between the Town of East Windsor and the Housing Authority.

c. Budget Allocation for Tax Relief

Mr. Bowsza indicated that he is an advocate of the budget allocation for tax relief and he would like to budget to be at least the original \$10,000. It was discussed as to what other surrounding towns' budget for tax relief. Ms. Cabral indicated this is part of the budget process and it will have to be considered as a total budget.

The conversation consisted of allocations being approximately 10% or \$8,080 and indicating that placing liens on the property will eventually pay the Town back.

A brief discussion was held.

It was **MOVED** (Godeck) and **SECONDED** (DeSousa) and **PASSED** (U) that the Board of Finance approves to fund the 10% or \$8,080 Elderly Tax Relief Budget Line.

From: Kim Scavotto
To: DKEWHA@aol.com
CC: Catherine Cabral
Date: 1/12/2012 4:02 PM
Subject: JAN 2012 PILOT PAYMENT
Attachments: ewha-pilot payment.pdf

Darlene,

Please see the attached letter the Housing Authority dated July 13, 2011, stating that the Pilot Payment due to the Town would be \$26,805.98. In July 2011 we received your first installment of \$13,402.99 the second installment due January 2012 is \$13,402.99. Today, we received your check in the amount of \$10,983.32. An additional \$2,419.67 is due to the Town for the Housing Authority 2010-2011 Pilot Payment. Please contact me if you have any questions. Thank you, Kim

Kimberly R. Prostka-Scavotto
Assistant Treasurer
Town of East Windsor
11 Rye Street
Broad Brook, CT 06016
(860) 292-5909 Telephone
(860) 292-5910 Fax
kscavotto@eastwindsorct.com

East Windsor Housing Authority

1A Park Hill

Broad Brook, CT 06016-0451

Tel: (860) 623-8467 Fax: (860) 623-8554

E-Mail: ewhao46@aol.com

July 13, 2011

Town of East Windsor
11 Rye Street
Broad Brook, CT 06016

Attn: Cathy Cabral
Town Treasurer

RE: 2010-2011 PILOT Payment

Dear Ms. Cabral;

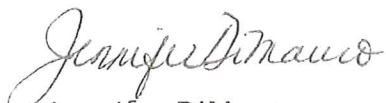
Please be advised that the PILOT Payment for the fiscal year 2010-2011 will be \$26,805.98 broken down into two installments: July, 2011 - \$13402.99; January, 2012 - \$13402.99.

The calculations for the PILOT payment is as follows:

Total Rental Revenues for the fiscal year 2010-2011	\$295246.62
Total Utility expenses for fiscal year 2010-2011	\$ 27186.86
 Total Adjusted Rental Revenues	 \$268509.76
 PILOT Payment - 10% of adjusted rental revenues	 \$26805.98

If you have any questions regarding this matter, please feel free to contact this office.

Sincerely,



Jennifer DiMauro
Executive Director
East Windsor Housing Authority

JD/dhk

East Windsor Housing Authority

1A Park Hill
Broad Brook, CT 06016
(860) 623-8467

NEW ENGLAND BANK
51-7016/2111

1571

1/9/2012

PAY TO THE ORDER OF Town of East Windsor Town Treasurer

\$ **10,983.32

Ten Thousand Nine Hundred Eighty-Three and 32/100***** DOLLARS

Town of East Windsor Town Treasurer
11 Rye Street
Broad Brook, CT 06016

Jennifer Fitzgerald
Beverly Perce MP

MEMO

100009567768

⑈001571⑈ ⑆211170169⑆ 580224089⑈

1571

Town of East Windsor Town Treasurer

1/9/2012

second payment PILOT for f/y 2010/2011

10,983.32

Cash-Checking

100009567768

10,983.32

Aug. 20, 2008

in fire department and first time to see this over the bank with firemen flag and markets destroyed. It is a shame happened.

Mr. Wenz stated it was not done by Cemetery Association personally but by the gentleman they hired.

Mr. Loos indicated that at the town meeting adjourned to another town meeting. The citizens have a right to vote how they want it to be. He asked that night that this be done by June – here it is Summer almost over – now another meeting, another committee. Have Town Meeting and vote on it – state statute there, one line to add fire department, in ten years police department can add. He says have the town meeting. St. Catherine's has its own rules, but they are not party to these rules.

Ms. Nelson feels the people involved in issue can best solve the issue – if Veterans, Fire Department and Cemetery can work together that is the best way to go.

Rand Stanley, 87 Rye Street – Salient point in regards to underlying cause comes back to voters – consequently ask Board of Finance and Board of Selectmen look at that for driving issue, the budget cuts that resulted in these issues. Ask voters to also contribute to the budgeting the town agencies at the pleasure of all peoples who have an issue with flag, marker or monument.

Ms. Menard work toward recommended change to regulations. Then reconvene town meeting and present what is the recommended alternative and can be put to vote there is an alternate resolution. Attorney Flynn indicated once the Association can ratify the Agreement it should be a non-issue.

MOTION: To table this item to the next meeting
Made by Mr. Hayes, seconded by Ms. Nelson
ALL MEMBERS IN FAVOR. MOTION CARRIED.

MOTION: To recess for five minutes at 9:18 p.m.
Made by Ms. Nelson, seconded by Mr. Simmons
ALL MEMBERS IN FAVOR. MOTION CARRIED.

Reconvened at 9:23 p.m.

B. Park Hill – Payment in Lieu of Taxes

Steve Knibloe and Karen Boutin came before the Board. Ms. Menard went through the June 30 letter, which was during the budget session, and they were called and asked to wait until the budget session was complete.

Disabled bussing. Ms. Boutin indicated town there are disabled and mentally challenged people that have no transportation as the transportation is for the elderly. Ms. Menard detailed Laura Clynh's August 18, 2008 E-mail which detailed the services to elderly and SSDI candidates and that services are not provided for transportation to employment and a survey was done of surrounding towns confirming those towns do not have services either. The reason for the lack of services are not due to lack of concern, but lack of budget. Mr. Hayes indicated if there is a bus line then Greater Hartford Transit District will follow. Mr. Hayes and Ms. Menard have asked and researched help for this segment of population – they

cannot barely fund programs they have now. Ms. Boutin will research how Tolland is getting involved with the transit authority. There was concerns that the Town was not complying with ADA, Ms. Menard tried to contact the gentleman that Ms. Boutin stated she needed to be in contact with, but never received a communication. For now it is off the agenda – it is not that they do not want to help that segment of population, it is a lack of funding.

P.I.L.O.T (Payment in Lieu of Taxes)

Agreement because Housing Authority pays a PILOT, not full value of taxable property, it is 10% of gross income less utilities – which has averaged past year \$24,000, this year gone down to \$22,000. Ms. Menard has history back to 1999 and read the amounts it has historically been. The town paid \$19,380.00 in sewer bills for the Housing Authority.

Mr. Knibloe stated the Pilot paid in area of 10% less utilities, averaging about \$24K. The problems now is the state (in their wisdom) has said they have to take in younger disabled. They bring in younger disabled per State dictate and problem is that income is much less and stay is much longer. PILOT payment to town is based on amount of rents collected. They receive no outside subsidy from local, state or federal. Every year they end up in \$15k or \$16K deficit. Mr. Knibloe stated now it is looking to be precarious on whether to continue to operate all the units. Some towns have actually shut down units as could not afford to keep them running- this Authority does not want to do that. They do all they can for tenants. They are in desperate need of housing for the elderly. In talking with CHFA (who get orders from as State financed housing in 70's and sold whole thing to CHFA) they said 10% is highest a town can go by state statute, but also say that 10% is very high in regard to other housing authority – which average from 5% to 8%. As town knows with budget problems and trying to keep afloat they are looking to Town of East Windsor

Mr. Knibloe stated the Corporate housing agreement for elderly signed with town supposed to get all benefits that all entities in town get, municipal services and he read directly what this encompassed – according to 1982 corporate agreement. Mr. Knibloe stated he has been there for 14 years and he has gone back 20 years and the Town has never paid for rubbish removal. Ms. Menard stated that not all residents get rubbish removal. Mr. Knibloe stated it is in dumpsters – Ms. Menard states that the rubbish removal are not dumpsters. Does he want that deducted from PILOT payment?

Ms. Menard referenced the \$69,000 from Hamilton Standard to get invested from Millbrook. Ms. Menard indicated there is a big chunk of money that is gone. Ms. Menard asked for copy of audit to be sure that if there are significant problems with day to day problems – she came across the \$69K in 05 and 06 that was put into Millbrook with Housing Authority funds. If the Authority is hurting it should go back to Hamilton to ask for funds rather than from the town. At this point in the meeting Mr. Knibloe stood up to leave as he felt that this board has no concern for elderly housing and disabled. Ms. Menard felt that was a fair question. Mr. Knibloe stated that was done for the seniors and noted the town lost money also. Ms. Menard cannot speak for previous administration. Ms. Boutin stated the Town also sunk money into the project and has the town recouped its money?

Ms. Menard read from the audit the recorded loss. Mr. Knibloe state retained earnings are spent trying to keep Park Hill running. Mr. Knibloe stood up again to leave as he felt he was being accused of spending money frivolously. Every year the Housing Authority uses its reserves money. To replace roofs he has to get a loan. He stated there is no grant money as it is an emergency situation. Ms. Boutin stated there is water problems as well.

Mr. Knibloe referenced the project referred to by Ms. Menard was for the housing for the elderly – both the Town and the Authority “got screwed”. Promises were made, things said, monies spent and it was left. Ms. Boutin said that previous owner of the restaurant also lost money on the project.

Mr. Knibloe in any respect looking to reduce PILOT payment in something less than 10% to continue to operate program as have. Mr. Knibloe stated that there is no grants for the roofs available. He has to get a loan. Ms. Menard asked about Economic Development grants – Mr. Knibloe stated that a letter came out to the Authority from Rick Robbins that there is no grants available to Housing Authorities. The last grant received was for the addition to the Hall and facilities in times of emergency.

Ms. Menard asked if it is correct that the last audit was 2006? Mr. Knibloe indicated an audit is done every two years – currently the 2008 is being done. Ms. Menard asked for 2007 and 2008 financial statements which have income and expenses, including Millpond Association monies. Mr. Knibloe stated she has the audit, but Ms. Menard pointed out it is for 2006. Mr. Knibloe stated it is the same all the time. Ms. Boutin indicated that the younger people are providing less income. The audit is currently being compiled per Mr. Knibloe. Mr. Knibloe stated he could get the year budget, what was expended and what income is. They do a zero based budget – because use income have to wait for all people to recertified to realize monies to build budget. Mr. Knibloe budges on what they have period, on % increase. In fact the projections of budget can drop.

Formula - PILOT rent minus utilities and 10% paid. Mr. Knibloe indicated the initial agreement was 5% in the 70's. Utilities are lights, water and propane gas for generators. Tenants are all 100% electric and they pay. CL&P is trying to help the apartments be more efficient. Mr. Knibloe the fact remains he is working at a deficit and it is never known how much deficit will be until end of year. Mr. Hayes when is 10% calculated? Per Mr. Knibloe it is paid on a fiscal year.

Ms. Menard asked if the rents at Millpond go up then their share goes up. Mr. Knibloe that is \$3,000 to \$3,200 a month. Ms. Boutin stated Millpond is getting more section eight as well so that number goes down. At Mill Pond the low income has to be filled before they can get market rate 40% of units are low income, if only 30% are filled, they cannot get market rent until

Ms. Menard provided to the Board the Millpond Agreement with the Housing Authority. Her recommendation is this be tabled. Ms. Menard has asked the June July fiscal year calendar provide the board with financial information for 2007 and 2008.

Ms. Menard will research with CCM, aside from other PILOT programs, what do about the trash pick up and snow plowing for more than pass through, which is a problem due to the street size.

Ms. Menard indicated that once the Housing Authority gets the Town the financial information this will be addressed on the agenda.

Motion: To table this item pending receipt of 2007 and 2008 financial information from the Housing Authority as requested.

Made by Mr. Hayes, seconded by Ms. Nelson

ALL MEMBERS IN FAVOR. MOTION CARRIED.

APPENDIX I

COOPERATION AGREEMENT
BETWEEN
HOUSING AUTHORITY OF THE TOWN OF EAST WINDSOR
AND
THE TOWN OF EAST WINDSOR

This Agreement, entered into this 7 th day of December 1982, by and between the Housing Authority of the Town of East Windsor, a municipal housing authority duly organized and existing pursuant to the Laws of the State of Connecticut, herein called the Authority, and the Town of East Windsor, herein called the Municipality.

WITNESSETH THAT:

HEREAS, The Authority and the Municipality duly declare there is an acute shortage in said Municipality of decent, safe and sanitary dwelling accommodations for elderly persons at rents which they can afford to pay; and

HEREAS, The Authority certifies that it has received from the State of Connecticut an allocation for the development of a project of rental homes for elderly citizens, known as Project 047-H-E-175 herein called the Project, and that it proposes to enter into a contract with the State of Connecticut, for financial assistance for the development of the Project pursuant to the provisions of Part VI of Chapter 128 of the Connecticut General Statutes, as amended;

NOW, THEREFORE, in consideration of the mutual promises and undertakings herein provided and for the purpose of carrying out the provisions of the housing laws of the State of Connecticut, relating to the development of rental homes for elderly citizens of the State, the parties do mutually agree as follows:

1. The Municipality will advance to the Authority funds without interest, in the amount of \$ 42,000 for the acquisition of the site, architect's fees, legal expenses, administrative services, and other required costs incurred by the Authority prior to the award of the project construction bid and the acceptance thereof by the Commissioner of Housing. It is further agreed that funds advanced by the Municipality will be reimbursed from funds advanced by the State of Connecticut, provided that no reimbursement will be allowed that brings the State's total participation above the amount of the allocation approved by the State Bond Commission.

2. The Authority shall make payments in lieu of taxes to the Municipality in accordance with the provisions of Section 8-118a of the Connecticut General Statutes, as amended, in an amount equal to 10 % of the net shelter rent per annum.

3. The Municipality agrees to furnish municipal services and facilities for the project of the same character as those furnished other dwellings and citizens of the Municipality.

4. The Authority agrees to dedicate, and the Municipality agrees to accept for municipal purposes, land which may be owned or acquired by the Authority, and which the Authority determines to use for public streets within the boundaries of the Project, or for access to the Project.

4. The Authority agrees to call all streets, roads, curbs, walks, driveway ramps, drives and parking areas, including all necessary cuts and fills, under-drains, preparation of subgrade, base courses, grading and seeding of slopes, and other areas, except that the Municipality agrees to pave the streets taken with the provisions of paragraph 4 above.

5. The Municipality agrees to waive such building and inspection fees as might be payable by the Authority and to cooperate with the Authority by such other lawful action or ways as the Municipality and the Authority may find necessary in connection with the development and administration of such Project.

6. The Municipality and the Authority agree that this Agreement shall not be abrogated so long as there is outstanding any indebtedness or any balance of indebtedness on account of such Project to which this Agreement relates, which remains unpaid, and so long as the title to such Project is held by the Authority or some other public body or governmental agency, including the State of Connecticut, authorized by law to engage in the development and administration of rental homes for the elderly.

7. The Municipality agrees to cooperate with the Authority in all matters pertaining to the development of the Project as authorized and provided for in Section 8-59 and 8-60 of the Connecticut General Statutes, as amended.

8. This agreement will not become effective unless and until approved by the Commissioner of Housing.

9. The Municipality agrees to assume responsibility for an Environmental Impact Statement, should one be required for the project site.

(SEAL)

Claire S. Badstubner
WITNESS Claire S. Badstubner

Town of East Windsor
Municipality

By Dorothy Polmatier
Dorothy Polmatier, (LS)
First Selectman
HOUSING AUTHORITY OF THE TOWN
OF EAST WINDSOR

SEAL)

Charles M. Lamb, Jr.
Witness Charles M. Lamb, Jr.

By Wilfred Arzt
Wilfred Arzt, Chairman (LS)

APPROVED:

STATE OF CONNECTICUT
DEPARTMENT OF HOUSING

DATE

6-21-83

David W. Deakin
Joseph E. Canale, Commissioner
DAVID W. DEAKIN
DEPUTY COMMISSIONER

COOPERATION AGREEMENT
HOUSING FOR THE ELDERLY

Project #047 H-E-89

Between

Housing Authority of the Town of East Windsor

and

Town of East Windsor

This Agreement, entered into this 2nd day of July 19 73, by and between the Housing Authority of the Town of East Windsor, a municipal housing authority duly organized and existing pursuant to the Laws of the State of Connecticut herein called the Local Authority, and the Town of East Windsor.

Witnesseth: That in consideration of the mutual promises and undertaking herein provided and for the purpose of carrying out the provisions of the housing laws of the State of Connecticut, relating to the development of rental homes for elderly citizens of the State, the parties do mutually agree as follows:

1. The Local Authority and the Town of East Windsor duly declare there is an acute shortage in said Municipality of decent, safe and sanitary dwelling accommodations for elderly persons at rents which they can afford to pay.
2. The Local Authority certifies that it has received from the Commissioner of Community Affairs of the State of Connecticut an allocation for the development of a project of rental homes for elderly citizens, herein called the Project, and that it proposes to enter into a contract with the State of Connecticut, for financial assistance for the development of the Project pursuant to the provisions of Part VI of Chapter 128 of the General Statutes, Revision of 1958, as amended.
3. The Town of East Windsor has determined that the Local Authority shall pay to said Municipality in lieu of real property taxes, special benefit assessments and sewerage system use charges the sum of five percent (5%) of the shelter rent paid by tenants for each occupied dwelling unit of the Project and the Local Authority agrees to make to the Town of East Windsor such payment in lieu of taxes, assessments and charges.
4. The Town of East Windsor agrees to furnish municipal services and facilities for the Project of the same character as those furnished other dwellings and citizens of the Town of East Windsor.
5. The Local Authority agrees to dedicate, and the Town of East Windsor agrees to accept for municipal purposes, land which may be owned or acquired by the Local Authority, and which the Local Authority determines to use for public streets within the boundaries of the Project, or for the purpose of providing ingress thereto and egress therefrom.
6. The Local Authority agrees to install all streets, roads, curbs, walks, driveway ramps, drives and parking areas. Said roads shall include all necessary cuts and fills, underdrains, preparation of subgrade, base courses, grading and seeding of slopes, and other areas, except that the Town of East Windsor agrees to pave the streets taken with the provisions as aforementioned.
7. The Town of East Windsor agrees to waive such building and inspection fees as might be payable by the Local Authority if it is or becomes subject to the payment of such fees, and to cooperate with the Local Authority by such other lawful action or ways as the Town of East Windsor and the Local Authority may find necessary in connection with the development and administration of such Project.

8. The Town of East Windsor and the Local Authority agree that this Agreement shall not be abrogated, changed or modified so long as there is outstanding any indebtedness or any balance of indebtedness on account of such Project to which this Agreement relates, which remains unpaid, and so long as the title to such Project is held by the Local Authority or some other public body or governmental agency including the State of Connecticut authorized by Law to engage in the development and administration of rental homes for the elderly.
9. The Town of East Windsor agrees to cooperate with the Local Authority in all matters pertaining to the development of the Project as authorized and provided for in Section 8-59 and 8-60 of the General Statutes.

IN WITNESS WHEREOF, the Town of East Windsor and the Local Authority have respectively caused this agreement to be duly executed as of the day and year first above written.

Town of East Windsor
By John L. Dady Jr.
Selectman (Title)

Seal

Attest.

Sam E. Perkins
(Name)
Town Clerk
(Title)

Housing Authority of the Town of East Windsor
By Robert F. Kennedy Jr.
(Title)

Seal

Attest.

Kathleen Baccardien
(Secretary)

300-100
Lot E-57

Cooperation Agreement for Housing the Elderly

- Between

Housing Authority of the TOWN of EAST WINDSOR

and

 TOWN of EAST WINDSOR

This Agreement, entered into this 11th day of October
19 67, by and between the Housing Authority of the Town of
 East Windsor , a municipal housing authority duly organized
and existing pursuant to the Laws of the State of Connecticut, herein
called the Local Authority, and the Town of East Windsor .

Witnesseth: That in consideration of the mutual promises and under-
taking herein provided and for the purpose of carrying out the pro-
visions of the housing laws of the State of Connecticut, relating to
the development of rental homes for elderly citizens of the State,
the parties do mutually agree as follows:

1. The Local Authority and the Town of East Windsor
duly declare there is an acute shortage in said Town of
decent, safe and sanitary dwelling accommodations for elderly
persons at rents which they can afford to pay.
2. The Local Authority certifies that it has received from the Com-
missioner of Community Affairs of the State of Connecticut an
allocation for the development of a project of rental homes for
elderly citizens, herein called the Project, and that it proposes
to enter into a contract with the State of Connecticut, for finan-
cial assistance for the development of the Project pursuant to the
provisions of Part VI of Chapter 128 of the General Statutes, Re-
vision of 1958, as amended.
3. The Town of East Windsor has determined that the Local
Authority shall pay to said Town in lieu of real
property taxes, special benefit assessments and sewerage system
use charges the sum of Five percent (5 %) of the
shelter rent paid by tenants for each occupied dwelling unit of the
Project and the Local Authority agrees to make to the Town
of East Windsor such payment in lieu of taxes,
assessments and charges.
4. The Town of East Windsor agrees to furnish munici-
pal services and facilities for the Project of the same character
as those furnished other dwellings and citizens of the Town
of East Windsor .
5. The Local Authority agrees to dedicate, and the Town of
 East Windsor agrees to accept for municipal purposes, land
which may be owned or acquired by the Local Authority, and which
the Local Authority determines to use for public streets within
the boundaries of the Project, or for the purpose of providing in-
gress thereto and egress therefrom.
6. The Local Authority agrees to install all streets, roads, curbs,
walks, driveway ramps, drives and parking areas. Said roads shall
include all necessary cuts and fills, underdrains, preparation of
subgrade, base courses, grading and seeding of slopes, and other
areas, except that the Town of East Windsor agrees to
pave the streets taken with the provisions as aforementioned.

7. The Town of East Windsor and the Local Authority agree that this Agreement shall not be abrogated, changed or modified so long as there is outstanding any indebtedness or any balance of indebtedness on account of such Project to which this Agreement relates, which remains unpaid, and so long as the title to such Project is held by the Local Authority or some other public body or governmental agency including the State of Connecticut authorized by Law to engage in the development and administration of rental homes for the elderly.
8. The Town of East Windsor agrees to cooperate with the Local Authority in all matters pertaining to the development of the Project as authorized and provided for in Sections 8-59 and 8-60 of the General Statutes as follows:
- _____
- _____

IN WITNESS WHEREOF, the Town of East Windsor and the Local Authority have respectively caused this Agreement to be duly executed as of the day and year first above written.

Town of East Windsor
By John L. Daly Jr.
(Title)
First Selectman

Seal

Attest.

Grace E. Kerkins
(Name)
Grace E. Kerkins
Town Clerk & Treasurer
Town Clerk & Treasurer
(Title)

Housing Authority of the Town of
East Windsor

By Robert F. Kennedy
(Title)
Chairman

Seal

Attest.

Kathleen Boscarden
(Secretary)

Sec. 8-58. Exemption from taxes and Uniform Securities Act. Payments in lieu of taxes. Bonds of any authority or of any agency or instrumentality designated or appointed by an authority are declared to be issued for an essential public and governmental purpose and to be public instrumentalities and, together with interest and income thereon, shall be exempt from taxes and from the Connecticut Uniform Securities Act. The property of an authority or of any agency or instrumentality designated or appointed by an authority shall be exempt from all local and municipal taxes, except that when any commercial facility is included in a housing project, such facility shall be subject to assessment and taxation in the same manner as other taxable property in the municipality. A municipality may (a) fix a sum, and such sum shall be paid to it annually by the authority, in respect of each project; or (b) agree that the authority shall not pay or be liable to pay any sum whatsoever in respect of a project or projects for any year or years; or (c) agree with an authority or the federal government upon the sum to be paid by the authority for any year or years in respect of a project or projects, or accept or agree to accept a fixed sum or other consideration in lieu of such payment.

(1949 Rev., S. 939; P.A. 73-158, S. 2; P.A. 83-339, S. 5, 9.)

History: P.A. 73-158 provided that commercial facility in housing project is not exempt from taxation; P.A. 83-339 provided for tax exemption for bonds of agencies and instrumentalities of an authority and provided for an exemption for all bonds from the State Uniform Securities Act.

Sec. 8-118a. Payments in lieu of taxes and assessments. In lieu of real property taxes, special benefit assessments and sewerage system use charges otherwise payable to a municipality, a local authority shall pay each year, to the municipality in which any of its housing projects for elderly persons is located, a sum to be determined by the municipality with the approval of the Commissioner of Economic and Community Development not in excess of ten per cent of the shelter rent per annum for each occupied dwelling unit in any such housing project; except that the amount of such payment shall not be so limited in any case where funds are made available for such payment by an agency or department of the United States government, but no payment shall exceed the amount of taxes which would be paid on the property were the property not exempt from taxation.

(1959, P.A. 600, S. 9; 1967, P.A. 522, S. 8; P.A. 76-67, S. 2, 3; P.A. 77-614, S. 284, 610; P.A. 78-303, S. 81, 136; P.A. 79-598, S. 3, 4, 10; P.A. 93-309, S. 16, 29; P.A. 95-250, S. 1; P.A. 96-211, S. 1, 5, 6; P.A. 06-93, S. 8.)

History: 1967 act substituted commissioner of community affairs for public works commissioner; P.A. 76-67 added exception for cases where payments made from funds given by federal government but limited payment to no more than amount taxes would have been if property were not tax-exempt; P.A. 77-614 substituted department of economic development for commissioner of community affairs, effective January 1, 1979; P.A. 78-303 substituted commissioner for department; P.A. 79-598 substituted commissioner of housing for commissioner of economic development; P.A. 93-309 added provision requiring payments be made for rental or quasi-ownership units for the elderly in housing developments receiving financial assistance under Sec. 8-433, effective July 1, 1993; P.A. 95-250 and P.A. 96-211 replaced Commissioner and Department of Housing with Commissioner and Department of Economic and Community Development; P.A. 06-93 removed references to repealed section.

Cited. 206 C. 711.

From: Catherine Cabral
To: Denise Menard; Jennifer Browne
CC: tkane@ewindsor.k12.ct.us
Date: 4/13/2012 9:13 AM
Subject: Fwd: Motion from April 3 meeting

Good morning.

Attached is the motion the Board of Finance approved regarding the Board of Education accounts.
Thank you.

Catherine Cabral
Treasurer
Town of East Windsor
Telephone (860)292-5909
Fax (860)292-5910

>>> Denise Piotrowicz <dee.piotrowicz@gmail.com> 4/13/2012 8:09 AM >>>
Good Morning!

The motion will read as follows:

It was Moved (Corso) and Seconded (Godeck) and Passed (U) that the Board of Finance designates the Board of Education Special Revenue Accounts, which include, Pay to Participate HS, Play to Participate MS, Parking, Pre-K Tuition, Special Education Tuition, and Building Use to Fund 67 as committed and lapsing at the end of the year and further recommends to the Board of Selectmen for approval.

I think that is what you are looking for. I will have the entire minutes done this weekend and I'll send same over on Monday!

Talk to you later.

Denise

From: Catherine Cabral
To: Denise Menard; Jennifer Browne
CC: Denise Piotrowicz
Date: 4/4/2012 2:56 PM
Subject: BOS Meeting 4/17/12

Hello.

The Board of Finance moved to recommend that the BOE Special Revenue accounts(and expenditures for Play for Pay, Tuition Reimbursement, Parking and Building Use be approved as a committed to those specific purposes in Fund 67, Donations and Contributions, to be expended by Year end of each fiscal year.

Please add this as an agenda item for the next Board of Selectmen meeting.

I will send the exact motion when the minutes are available.

Thank you.

Catherine Cabral
Treasurer
Town of East Windsor
Telephone (860)292-5909
Fax (860)292-5910

Board of Education
Special Revenue Accounts
FY13 Budget Estimate

MOTION FOR COMMITTED REVENUE SOURCE

Account Name	FY13 Rev Est	FY13 Exp Est	Acct #			Expense Line Description
Pay to Participate - HS	\$ 11,500					
		\$ 11,500	117	2900	61	Athletic/Activity Stipends
Pay to Participate - MS	\$ 1,500					
		\$ 1,500	117	2900	51	Athletic/Activity Stipends
Parking	\$ 2,000					
		\$ 2,000	117	2900	61	Athletic/Activity Stipends
Pre-K Tuition	\$ 25,000					
		\$ 25,000	113	1000	01	Teacher Salaries
Sp Ed Tuition	\$ 105,379					
		\$ 105,379	560	6120	27	Intensive Education
Building Use	\$ 1,750					
		\$ 1,750	125	9999	10	School Facility Use
General Fund-Non Tax Base	\$ 147,129	\$ 147,129				

Excess Cost Grant - Sp Ed	\$ 270,000					
		\$ 205,482	560	6110	27	CREC - Polaris
		\$ 64,518	560	6120	27	Intensive Education
Total Excess Cost Expenditure	\$ 270,000					



Governmental Accounting Standards Board
of the Financial Accounting Foundation

March 2009

GASB Statement Brings Greater Clarity and Consistency to Fund Balance Reporting

Fund balance refers to the difference between assets and liabilities in the governmental funds balance sheet. This information is one of the most widely used elements of state and local government financial statements.

Of central importance to the credit reviews performed by municipal bond analysts, fund balance information also is used by taxpayer associations, research organizations, oversight bodies, state, county and local legislators and their staffs, and reporters. Financial statement users examine fund balance information to identify the available liquid resources that can be used to repay long-term debt, reduce property taxes, add new governmental programs, expand existing ones, or enhance the financial position of the government.

The Governmental Accounting Standards Board (GASB) has found that, despite its popularity and usefulness, the value of fund balance information is significantly diminished by misunderstandings regarding the messages it conveys and inconsistency in governments' financial reporting practices.

In order to enhance how fund balance information is reported and improve its decision-usefulness, in March 2009 the GASB issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*.

How Will Fund Balance Be Reported?

This Statement is designed to improve financial reporting by establishing fund balance classifications that are easier to understand and apply. In essence, it establishes a hierarchy based largely on the extent to which a government is bound to observe spending constraints that govern how it can use amounts reported in the governmental funds balance sheet.

Statement 54 establishes the following classifications depicting the relative strength of the constraints that control how specific amounts can be spent:

- ***Nonspendable*** fund balance includes amounts that are not in a spendable form (inventory, for example) or are required to be maintained intact (the principal of an endowment fund, for example).
- ***Restricted*** fund balance includes amounts that can be spent only for the specific purposes stipulated by external resource providers (for example, grant providers), constitutionally, or through enabling legislation (that is, legislation that creates a new revenue source and restricts its use). Effectively, restrictions may be changed or lifted only with the consent of resource providers.
- ***Committed*** fund balance includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
- ***Assigned*** fund balance comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
- ***Unassigned*** fund balance is the residual classification for the general fund and includes all amounts not contained in the other classifications. Unassigned amounts are technically available for any purpose. If another governmental fund has a fund balance deficit, then it will be reported as a negative amount in the unassigned classification in that fund. Positive unassigned amounts will be reported only in the general fund.

How Have the Fund Type Definitions Been Clarified?

The Statement also is designed to improve the usefulness of fund balance information by clarifying certain parts of the definitions of governmental fund types that have led to confusion and adversely affected the interpretation of fund balance information. It makes clear, for example, that special revenue funds are created only to report a revenue source (or sources) that is restricted or committed to a specified purpose, and that the revenue source should constitute a substantial portion of the resources reported in the fund.

The basic definition of the debt service fund type remains essentially unchanged. However, the terminology in the definition of the capital project fund type has been clarified to focus on the broader, more consistently understood notion of capital outlays, and to better capture the breadth of capital activities in today's environment.

“Rainy-Day” Funds

The GASB’s research indicates that information about amounts set aside for emergencies is very important to financial statement users. Because of the importance associated with these balances, Statement 54 clarifies how rainy-day amounts can be reported by treating stabilization arrangements as a specified purpose. Consequently, amounts constrained to stabilization will be reported as restricted or committed fund balance in the general fund if they meet the other criteria for those classifications. However, stabilization is regarded as a specified purpose only if the circumstances or conditions that signal the need for stabilization (a) are identified in sufficient detail and (b) are not expected to occur routinely. Governments are required to disclose in the notes key information about their stabilization arrangements, including the authority by which they were established, provisions for additions to the stabilization amount, and circumstances under which those amounts may be spent.

Some governments create stabilization-like arrangements by establishing formal minimum fund balance policies. Because users are interested in information about those minimum fund balance policies and how governments comply with them, governments are required to explain their minimum fund balance policies, if they have them, in notes to the financial statements.

What Other Note Disclosures Will Be Required?

Under Statement 54, governments will disclose their accounting policies that indicate the order in which restricted, committed, assigned, and unassigned amounts are spent, in circumstances when an expenditure is made for a purpose for which amounts are available in multiple fund balance classifications. For example, a town may have a state grant for public safety activities (restricted), proceeds from a portion of its own property tax that the town council voted could only be used for public safety (committed), and general revenues available for public safety spending (unassigned). The disclosure would identify the order in which the town will spend those resources. Governments already are required to make similar disclosures regarding restricted and unrestricted net assets.

In addition, governments are required to describe the processes through which they commit and assign fund balance amounts. Governments also are required to disclose the purpose for each major special revenue fund—identifying which specific revenues and other resources are authorized to be reported in each.

How Did the GASB Incorporate Constituent Feedback?

During the project that led to Statement 54, the GASB went through two rounds of public comment, beginning with an Invitation to Comment that was issued in October 2006. The input received from constituents in response to that due process document guided the development of changes that the GASB proposed in an Exposure Draft in April 2008.

Though the final standards retain the basic reporting requirements presented in the Exposure Draft, the GASB did make a number of changes based on public feedback and further study that are worth highlighting. With respect to fund balance classifications, the GASB significantly changed its proposal for reporting negative balances (see the earlier definition of unassigned fund balance). The GASB decided that deficits created as a result of overspending for a specific purpose should first reduce amounts assigned to other purposes within the fund. After eliminating those funds, a negative residual balance should be reported as negative unassigned fund balance.

The GASB decided to eliminate the heading *spendable* because constituents were concerned it might incorrectly be inferred that anything not classified as *nonspendable* could be considered spendable for any purpose. Also, the GASB agreed with constituents that the *limited* classification did not sufficiently convey the substance of the classification and determined that the term *committed* would be a better term.

The GASB also clarified how a government should report when it does not have an accounting policy guiding the order in which amounts from various fund balance classifications are spent. For such governments, the Statement establishes a default policy that should be applied, in which restricted amounts are used first, followed by committed, assigned, and unassigned amounts in that order, for purposes of reporting fund balance.

Finally, as mentioned previously, the GASB clarified terminology in the definition of the capital projects fund type largely in response to feedback received from respondents to the Exposure Draft.

When Do the Standards Take Effect?

Governments are required to implement Statement 54 for fiscal years first ending June 30, 2011. Fund balance reclassifications should be applied retroactively by restating fund balance for all prior periods presented in the financial statements. Changes to the fund balance information presented for prior years in the statistical section are not required, although retroactive application is encouraged. Early implementation of Statement 54 is encouraged.

Denise Menard - budget

From: linda sinsigallo <tomlinfarms@att.net>
To: Denise Menard <DMenard@eastwindsorct.com>
Date: 4/4/2012 5:00 AM
Subject: budget

Morning Denise,

I have been reviewing the budget figures for our department. In light of all the primaries, referendums, etc., I know we are not going to have enough money to finish this budget year. (Just as an example, I just got a bill for coding the memory cards for the primary, \$700). Also, we did not anticipate the primary and election for probate judge.

How would you like us to deal with this? Should we go for added appropriation now or wait until the money has been spent? We probably should meet with you and discuss this.

Linda

From: <lock39@cox.net>
To: Menard <dmenard@eastwindsorct.com>
Date: 4/5/2012 4:32 PM
Subject: surplus vehicle

Denise,
we are interested in the bus but i was hoping the town would be interested in something along the lines of allowing us to use it ,
we would assume all cost involved in using the vehicle when we replace or simple no longer have an use for it we would surrender it back to the town maybe a lease \$1.00 a year or some thing .
in the past the firemans association has purchased vehicles on our own and in fact we have givin two of them to the town after we were done with them one of wich was used by the highway crew for some time the other vehicle was sold at town auction i would like to see this kind of cooperation continue .
let me know what your ideas are.
thanks
David

TD.
Selectmen
April 11, 2012

0.C

22.48 +
13.58 +
111.82 +
21.13 +
5.95 +
15.38 +
76.18 +
422.92 +
16.32 +
26.45 +
12.00 +
12.26 +
9.11 +
13.61 +
8.99 +
49.60 +
7.36 +
356.02 +
392.82 +
399.04 +
75.33 +

021

2,068.35G+

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that ATKINSON JERRY A & FLETCHER LYNN M

has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2010

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

ATKINSON JERRY A & FLETCHER LYNN M
245 RYE ST
BROAD BROOK, CT 06016-9560

2010-01-0000165
01477100
245 RYE ST



2010010000165

To **KIMBERLY LORD** Collector of **TOWN OF EAST WINDSOR** State of Connecticut.

hereby apply for abatement or refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2011	7,504.76	0.00	0.00	0.00	7,504.76	
Total Paid	04/02/2012	7,527.24	450.28	0.00	0.00	7,977.52	-22.48 ***
Adjusted Refund		-22.48	0.00	0.00	0.00	22.48	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Atkinson Jerry and Fletcher Lynn
Print Name

Over pay by Tax payer
Signature of Taxpayer

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or _____
It is recommended that an abatement or refund* of property taxes and interest in the amount of 22.48
be made to the above-named taxpayer in accordance with the provisions of Section (s):

DATED AT TOWN OF EAST WINDSOR, CONNECTICUT THIS 02 DAY OF April 2012

Kimberly Lord
KIMBERLY LORD
CCMC, TAX COLLECTOR

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or _____ held on the _____ day of _____ 20____
it was voted to abate or refund*
Property Taxes and Interest amounting to \$ _____ to _____.

Board of Selectmen, Common Council,

Other Governing Body

Clerk

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that **BIG SHOT BILLIARDS & BAR**

has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2009

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

BIG SHOT BILLIARDS & BAR
ATTN DARRYL J HOULE
36 TOLLAND TURNPIKE
TOLLAND, CT 06084

2009-02-0040147
54002000
2 NORTH RD UNIT 1A



2009020040147

To **KIMBERLY LORD** Collector of **TOWN OF EAST WINDSOR** State of Connecticut.

hereby apply for abatement or refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2010	962.98	0.00	0.00	0.00	962.98	
Total Paid	11/17/2011	976.56	159.74	0.00	0.00	1,136.30	-13.58 ***
Adjusted Refund		-13.58	0.00	0.00	0.00	13.58	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Big Shots Billiards & Bar
Print Name

Over pay to Russi Law
Signature of Taxpayer

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or _____
It is recommended that an abatement or refund* of property taxes and interest in the amount of 13.58
be made to the above-named taxpayer in accordance with the provisions of Section (s):

DATED AT TOWN OF EAST WINDSOR, CONNECTICUT THIS 04 DAY OF April 2012

Kimberly Lord

KIMBERLY LORD
CCMC, TAX COLLECTOR

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or _____ held on the _____ day of _____ 20____
it was voted to abate or refund*
Property Taxes and Interest amounting to \$ _____ to _____.

Board of Selectmen, Common Council,

Other Governing Body

Clerk

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that DUBOIS JOSEPH F

has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2009

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

DUBOIS JOSEPH F
241 S WATER ST UT12
E WINDSOR, CT 06088-9625

2009-03-0053257
50326500
/838XHK/1J4GA39149L712753



2009030053257

To KIMBERLY LORD Collector of TOWN OF EAST WINDSOR State of Connecticut.

hereby apply for abatement or refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2010	335.47	0.00	0.00	0.00	335.47	
Total Paid	07/15/2010	447.29	0.00	0.00	0.00	447.29	-111.82 ***
Adjusted Refund		-111.82	0.00	0.00	0.00	111.82	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Joseph Dubois
Print Name

Assessor's adjustment
Signature of Taxpayer

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or _____
It is recommended that an abatement or refund* of property taxes and interest in the amount of 111.82
be made to the above-named taxpayer in accordance with the provisions of Section (s): _____

DATED AT TOWN OF EAST WINDSOR, CONNECTICUT THIS 04 DAY OF April 2012

Kimberly Lord
KIMBERLY LORD
CCMC, TAX COLLECTOR

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or _____ held on the _____ day of _____ 20____
it was voted to abate or refund*
Property Taxes and Interest amounting to \$ _____ to _____.

Board of Selectmen, Common Council,

Other Governing Body

Clerk

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that GAGLIARDI LEO T OR

has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2010

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

GAGLIARDI LEO T OR
GAGLIARDI SUSAN C
29 CEMETERY RD
E WINDSOR, CT 06088-9751

2010-03-0054047
50404800
/235THW/4S2DM58W0Y4355061



2010030054047

To KIMBERLY LORD Collector of TOWN OF EAST WINDSOR State of Connecticut.

hereby apply for abatement or refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2011	63.45	0.00	0.00	0.00	63.45	
Total Paid	07/13/2011	84.58	0.00	0.00	0.00	84.58	-21.13 ***
Adjusted Refund		-21.13	0.00	0.00	0.00	21.13	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Leo or Susan Gagliardi
Print Name

Assessor's adjustment
Signature of Taxpayer

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or _____
It is recommended that an abatement or refund* of property taxes and interest in the amount of 21.13
be made to the above-named taxpayer in accordance with the provisions of Section (s): _____

DATED AT TOWN OF EAST WINDSOR, CONNECTICUT THIS 05 DAY OF April 2012

Kimberly Lord

KIMBERLY LORD
CCMC, TAX COLLECTOR

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or _____ held on the _____ day of _____ 20____
it was voted to abate or refund*
Property Taxes and Interest amounting to \$ _____ to _____.

Board of Selectmen, Common Council,

Other Governing Body

Clerk

TOWN OF EAST WINDSOR

11 Rye Street
Broad Brook, CT 06016
Tel: (860) 623-8904/Fax: (860) 292-6838

First Notice: 11-23-11
FINAL Notice: _____

Name: In Store Broadcasting Network Date: 3/29/12 X
Address: 175 South Main St #220
Salt Lake City, VT 84111 Signature: [Signature] X
Refund Number: 2010--90 P

Application for Refund

Under Section 12-129 of the Connecticut General Statutes, I hereby request a refund from the Town of East Windsor in the amount of \$ 5.95. Please consider this to be written application as defined under this Statute.

Grand List of October 1, 2010 Tax: 5.95
List Number: 02-40551 Interest: 0
Reason or COC #: overpayment

☐ Tax Collector has my permission to apply refund to outstanding bill # _____
Check Payable to: TAX COLLECTOR

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen:

It is recommended that a refund of property taxes in the amount of \$ 5.95 be made to the above named taxpayer in accordance with the provisions of Section(s): 12-129 – Refund of Excess Payments.

Dated at East Windsor, Connecticut this 5TH day of April, 2012
Kimberly Ford
Interim Tax Collector Denise Monar
TOWN OF EAST WINDSOR

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen held on the _____ day of _____, 2010 it was voted to refund Property Taxes as indicated above.

BOARD OF SELECTMEN

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that INNAMURI VENKATA H

has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2010

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

INNAMURI VENKATA H
55 APRIL DR
EAST WINDSOR, CT 06088-9765

2010-03-0055325
50532800
/637XHK/3HGCM564X5G712867



2010030055325

To **KIMBERLY LORD** Collector of **TOWN OF EAST WINDSOR** State of Connecticut.

hereby apply for abatement or refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2011	169.87	0.00	0.00	0.00	169.87	
Total Paid	07/27/2011	185.25	0.00	0.00	0.00	185.25	-15.38 ***
Adjusted Refund		-15.38	0.00	0.00	0.00	15.38	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Venkata Innamuri
Print Name

Assessor's adjustment
Signature of Taxpayer

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or _____
It is recommended that an abatement or refund* of property taxes and interest in the amount of 15.38
be made to the above-named taxpayer in accordance with the provisions of Section (s): _____

DATED AT TOWN OF EAST WINDSOR, CONNECTICUT THIS 05 DAY OF April 2012

Kimberly Lord
KIMBERLY LORD
CCMC, TAX COLLECTOR

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or _____ held on the _____ day of _____ 20____
it was voted to abate or refund*
Property Taxes and Interest amounting to \$ _____ to _____.

Board of Selectmen, Common Council,

Other Governing Body _____

Clerk _____

**Cross out abatement or refund as required.

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that JIM BURNHAM LLC

has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2010

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

JIM BURNHAM LLC
184 SCANTIC RD
E WINDSOR, CT 06088-9734

2010-03-0055522
50552300
/90CT60/1GTEC14X44Z289329



2010030055522

To KIMBERLY LORD Collector of TOWN OF EAST WINDSOR State of Connecticut.

hereby apply for abatement or refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2011	76.17	0.00	0.00	0.00	76.17	
Total Paid	07/25/2011	152.35	0.00	0.00	0.00	152.35	-76.18 ***
Adjusted Refund		-76.18	0.00	0.00	0.00	76.18	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Jim Burnham LLC
Print Name

Assessor's adjustment
Signature of Taxpayer

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or _____
It is recommended that an abatement or refund* of property taxes and interest in the amount of 76.18
be made to the above-named taxpayer in accordance with the provisions of Section (s): _____

DATED AT TOWN OF EAST WINDSOR, CONNECTICUT THIS 05 DAY OF April 2012

Kimberly Lord

KIMBERLY LORD
CCMC, TAX COLLECTOR

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or _____ held on the _____ day of _____ 20____
it was voted to abate or refund*
Property Taxes and Interest amounting to \$ _____ to _____.

Board of Selectmen, Common Council,

Other Governing Body

Clerk

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that LECLERC ANDY G

has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2010

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

LECLERC ANDY G
52 ELM ST
EAST WINDSOR, CT 06088

2010-01-0000487

01280000

52 ELM ST



2010010000487

To KIMBERLY LORD Collector of TOWN OF EAST WINDSOR State of Connecticut.

hereby apply for abatement or refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2011	845.84	0.00	0.00	0.00	845.84	
Total Paid	01/30/2012	1,268.76	0.00	0.00	0.00	1,268.76	-422.92 ***
Adjusted Refund		-422.92	0.00	0.00	0.00	422.92	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Andy Leclerc
Print Name

Bank over paid sent to Home Owner
Signature of Taxpayer

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or _____
It is recommended that an abatement or refund* of property taxes and interest in the amount of 422.92
be made to the above-named taxpayer in accordance with the provisions of Section (s):

DATED AT TOWN OF EAST WINDSOR, CONNECTICUT THIS 04 DAY OF April 2012

Kimberly Lord

KIMBERLY LORD
CCMC, TAX COLLECTOR

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or _____ held on the _____ day of _____ 20____
it was voted to abate or refund*
Property Taxes and Interest amounting to \$ _____ to _____.

Board of Selectmen, Common Council,

Other Governing Body

Clerk

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that MATTHEWS JOHN A

has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2009

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

MATTHEWS JOHN A
169 MELROSE RD
BROAD BROOK, CT 06016-9617

2009-04-0081209
80124500
/895831/4YMUL0816AV078368



2009040081209

To KIMBERLY LORD Collector of TOWN OF EAST WINDSOR State of Connecticut.

hereby apply for abatement or refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	01/01/2011	4.68	0.00	0.00	0.00	4.68	
Total Paid	02/17/2011	21.00	2.00	0.00	0.00	23.00	-16.32 ***
Adjusted Refund		-16.32	0.00	0.00	0.00	16.32	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

John A. Matthews
Print Name

Adjustment per B.O.S.
Signature of Taxpayer

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or _____
It is recommended that an abatement or refund* of property taxes and interest in the amount of 16.32
be made to the above-named taxpayer in accordance with the provisions of Section (s):

DATED AT TOWN OF EAST WINDSOR, CONNECTICUT THIS 04 DAY OF April 2012

Kimberly Lord

KIMBERLY LORD
CCMC, TAX COLLECTOR

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or _____ held on the _____ day of _____ 20____
it was voted to abate or refund*
Property Taxes and Interest amounting to \$ _____ to _____.

Board of Selectmen, Common Council,

Other Governing Body

Clerk

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that MEYER DOUGLAS A

has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2010

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

MEYER DOUGLAS A
MEYER FRANCES B
9 MOCKINGBIRD LN
E WINDSOR, CT 06088-7902

2010-03-0057363
50736600
/506CGB/1GNDT13W22K141746



2010030057363

To KIMBERLY LORD Collector of TOWN OF EAST WINDSOR State of Connecticut.

hereby apply for abatement or refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2011	79.34	0.00	0.00	0.00	79.34	
Total Paid	07/25/2011	105.79	0.00	0.00	0.00	105.79	-26.45 ***
Adjusted Refund		-26.45	0.00	0.00	0.00	26.45	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Douglas/Frances meyer
Print Name

Assessor's Adjustment
Signature of Taxpayer

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or _____
It is recommended that an abatement or refund* of property taxes and interest in the amount of 26.45
be made to the above-named taxpayer in accordance with the provisions of Section (s):

DATED AT TOWN OF EAST WINDSOR, CONNECTICUT THIS 05 DAY OF April 2012

Kimberly Lord
KIMBERLY LORD
CCMC, TAX COLLECTOR

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or _____ held on the _____ day of _____ 20____
it was voted to abate or refund*
Property Taxes and Interest amounting to \$ _____ to _____.

Board of Selectmen, Common Council,

Other Governing Body

Clerk

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that MOFFETT ERIC F

has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2009

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

MOFFETT ERIC F
58 SCANTIC RD
E WINDSOR, CT 06088-9732

2009-03-0057452
50748200
/VTRZ/1LNB93E1JY683172



2009030057452

To **KIMBERLY LORD** Collector of **TOWN OF EAST WINDSOR** State of Connecticut.

hereby apply for abatement ~~or refund~~ of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2010	0.00	0.00	0.00	0.00	0.00	
Total Paid	07/15/2010	12.00	0.00	0.00	0.00	12.00	-12.00 ***
Adjusted Refund		-12.00	0.00	0.00	0.00	12.00	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Eric Moffett
Print Name

Abatement assessor's office
Signature of Taxpayer

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or _____
It is recommended that an abatement or refund* of property taxes and interest in the amount of 12.00
be made to the above-named taxpayer in accordance with the provisions of Section (s):

DATED AT TOWN OF EAST WINDSOR, CONNECTICUT THIS 04 DAY OF April 2012

Kimberly Lord
KIMBERLY LORD
CCMC, TAX COLLECTOR

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or _____ held on the _____ day of _____ 20____
it was voted to abate or refund*
Property Taxes and Interest amounting to \$ _____ to _____.

Board of Selectmen, Common Council,

Other Governing Body

Clerk

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that RENGANATHAN POOBALAN

has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2009

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

RENGANATHAN POOBALAN
59 APRIL DR
E WINDSOR, CT 06088-9765

2009-03-0059170
50921400
/439UHJ/1HGCD5638TA269704



2009030059170

To KIMBERLY LORD Collector of TOWN OF EAST WINDSOR State of Connecticut.

hereby apply for abatement or refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2010	61.17	0.00	0.00	0.00	61.17	
Total Paid	07/07/2010	73.43	0.00	0.00	0.00	73.43	-12.26 ***
Adjusted Refund		-12.26	0.00	0.00	0.00	12.26	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Poobalan Renganathan
Print Name

Assessor's Adjustment
Signature of Taxpayer

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or _____
It is recommended that an abatement or refund* of property taxes and interest in the amount of 12.26
be made to the above-named taxpayer in accordance with the provisions of Section (s):

DATED AT TOWN OF EAST WINDSOR, CONNECTICUT THIS 04 DAY OF April 2012

Kimberly Lord
KIMBERLY LORD
CCMC, TAX COLLECTOR

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or _____ held on the _____ day of _____ 20____
it was voted to abate or refund*
Property Taxes and Interest amounting to \$ _____ to _____.

Board of Selectmen, Common Council,

Other Governing Body

Clerk

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that RUGGIERO NICHOLAS P OR

has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2010

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

RUGGIERO NICHOLAS P OR
RUGGIERO SABRINA A
156 PROSPECT HILL RD
E WINDSOR, CT 06088-9669

2010-03-0059620
50963000
/972PUK/1G1ZK57778F209318



2010030059620

To KIMBERLY LORD Collector of TOWN OF EAST WINDSOR State of Connecticut.

hereby apply for abatement or refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2011	303.23	0.00	0.00	0.00	303.23	
Total Paid	10/26/2011	312.34	18.19	0.00	0.00	330.53	-9.11 ***
Adjusted Refund		-9.11	0.00	0.00	0.00	9.11	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Nicholas or Sabrina Ruggiero
Print Name

Overpay
Signature of Taxpayer

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or _____
It is recommended that an abatement or refund* of property taxes and interest in the amount of 9.11
be made to the above-named taxpayer in accordance with the provisions of Section (s): _____

DATED AT TOWN OF EAST WINDSOR, CONNECTICUT THIS 05 DAY OF April 2012

Kimberly Lord
KIMBERLY LORD
CCMC, TAX COLLECTOR

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or _____ held on the _____ day of _____ 20____
it was voted to abate or refund*
Property Taxes and Interest amounting to \$ _____ to _____.

Board of Selectmen, Common Council,

Other Governing Body

Clerk

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that SLESINSKI GARY P OR

has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2010

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

SLESINSKI GARY P OR
SLESINSKI PAULA L
14 HARVEST DR
BROAD BROOK, CT 06016-9312

2010-03-0060357
51036800
/749529/4K8AX081821A95639



2010030060357

To **KIMBERLY LORD** Collector of **TOWN OF EAST WINDSOR** State of Connecticut.

hereby apply for abatement or refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2011	22.67	0.00	0.00	0.00	22.67	
Total Paid	03/07/2012	36.28	0.00	0.00	0.00	36.28	-13.61 ***
Adjusted Refund		-13.61	0.00	0.00	0.00	13.61	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Gary or Paula Slesinski
Print Name

Overpay from Taxpayer
Signature of Taxpayer

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or _____
It is recommended that an abatement or refund* of property taxes and interest in the amount of 13.61
be made to the above-named taxpayer in accordance with the provisions of Section (s):

DATED AT TOWN OF EAST WINDSOR, CONNECTICUT THIS 05 DAY OF April 2012

Kimberly Lord
KIMBERLY LORD
CCMC, TAX COLLECTOR

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or _____ held on the _____ day of _____ 20____
it was voted to abate or refund*
Property Taxes and Interest amounting to \$ _____ to _____.

Board of Selectmen, Common Council,

Other Governing Body

Clerk

**Cross out abatement or refund as required.

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that TRINKS GERALD L

has presented satisfactory proof that he is entitled to an exemption on the assessment list of 10/01/2010

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☒ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

TRINKS GERALD L
95 LIGHTHOUSE HILL RD
WINDSOR, CT 06095-1211

2010-03-0061414
51142700
/781DCH/4B3AU52N9VE169099



2010030061414

To _____ Collector of **TOWN OF EAST WINDSOR** State of Connecticut.
hereby apply for abatement or refund* of such part of my tax as shall represent:

The service exemption or
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2011	44.88	0.00	0.00	0.00	44.88	
Total Paid	09/13/2011	53.87	2.42	0.00	0.00	56.29	-8.99 ***
<hr/>							
Adjusted Refund		0.00	0.00	0.00	0.00	8.99	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Gerald Trink
Print Name

Assessor's Adjustment
Signature of Taxpayer

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or _____
It is recommended that an abatement or refund* of property taxes and interest in the amount of 8.99
be made to the above-named taxpayer in accordance with the provisions of Section (s): _____

DATED AT TOWN OF EAST WINDSOR, CONNECTICUT THIS 24 DAY OF February 2012

Kunkely Lind
CCMC, TAX COLLECTOR

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or _____ held on the _____ day of _____, 20____
it was voted to abate or refund*
Property Taxes and Interest amounting to \$ _____ to _____.

Board of Selectmen, Common Council,

Other Governing Body

Clerk

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that W B MASON CO INC

has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2010

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

W B MASON CO INC
43 NORTH RD
E WINDSOR, CT 06088-9523

2010-03-0061771
51178100
/56CM26/1D4GP21R47B199106



2010030061771

To KIMBERLY LORD Collector of TOWN OF EAST WINDSOR State of Connecticut.

hereby apply for abatement or refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2011	99.20	0.00	0.00	0.00	99.20	
Total Paid	09/19/2011	148.80	4.60	0.00	0.00	153.40	-49.60 ***
Adjusted Refund		-49.60	0.00	0.00	0.00	49.60	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

WB Mason Co Inc
Print Name

Assessors Adjustment
Signature of Taxpayer

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or _____
It is recommended that an abatement or refund* of property taxes and interest in the amount of 49.60
be made to the above-named taxpayer in accordance with the provisions of Section (s): _____

DATED AT TOWN OF EAST WINDSOR, CONNECTICUT THIS 05 DAY OF April 2012

Kimberly Lord
KIMBERLY LORD
CCMC, TAX COLLECTOR

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or _____ held on the _____ day of _____ 20____
it was voted to abate or refund*
Property Taxes and Interest amounting to \$ _____ to _____.

Board of Selectmen, Common Council,

Other Governing Body

Clerk

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that WALTIERE SARAH B

has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2009

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

WALTIERE SARAH B
25 COPPERSMITH WAY
TOWNSEND, MA 01469-4411

2009-03-0061728
51176800
/334WNM/1HGCM826X3A001819



2009030061728

To **KIMBERLY LORD** Collector of **TOWN OF EAST WINDSOR** State of Connecticut.

hereby apply for abatement or refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2010	76.86	0.00	0.00	0.00	76.86	
Total Paid	03/10/2011	84.22	10.38	0.00	0.00	94.60	-7.36 ***

Adjusted Refund		-7.36	0.00	0.00	0.00	7.36	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Sarah Waltiere
Print Name

Assessor Adjustment
Signature of Taxpayer

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or _____
It is recommended that an abatement or refund* of property taxes and interest in the amount of 7.36
be made to the above-named taxpayer in accordance with the provisions of Section (s): _____

DATED AT TOWN OF EAST WINDSOR, CONNECTICUT THIS 04 DAY OF April 2012

Kimberly Lord

KIMBERLY LORD
CCMC, TAX COLLECTOR

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or _____ held on the _____ day of _____ 20____
it was voted to abate or refund*
Property Taxes and Interest amounting to \$ _____ to _____.

Board of Selectmen, Common Council,

Other Governing Body

Clerk

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that WARD CHERYL K

has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2008

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

Please make check payable to:

WARD CHERYL K
31 NORTON RD
BROAD BROOK, CT 06016-9757

2008-01-0004982

01065000

31 NORTON RD



2008010004982

To KIMBERLY LORD Collector of TOWN OF EAST WINDSOR State of Connecticut.

hereby apply for ~~abatement~~ or refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2009	4,495.92	0.00	0.00	0.00	4,495.92	
Total Paid	01/26/2010	4,851.94	0.00	0.00	0.00	4,851.94	-356.02 ***
Adjusted Refund		-356.02	0.00	0.00	0.00	356.02	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Cheryl K. Ward
Print Name

**Assessor adjustment on sketch - corr sty ht, heat*
Signature of Taxpayer
Finish CAC

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or _____
It is recommended that an abatement or refund* of property taxes and interest in the amount of 356.02
be made to the above-named taxpayer in accordance with the provisions of Section (s):

DATED AT TOWN OF EAST WINDSOR, CONNECTICUT THIS 10 DAY OF April 2012

Kimberly Lord

KIMBERLY LORD
CCMC, TAX COLLECTOR

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or _____ held on the _____ day of _____ 20____
it was voted to abate or refund*
Property Taxes and Interest amounting to \$ _____ to _____.

Board of Selectmen, Common Council,

Other Governing Body

Clerk

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that WARD CHERYL K

has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2009

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

Please make check payable to:

WARD CHERYL K
31 NORTON RD
BROAD BROOK, CT 06016-9757

2009-01-0004974

01065000

31 NORTON RD



2009010004974

To KIMBERLY LORD Collector of TOWN OF EAST WINDSOR State of Connecticut.

hereby apply for ~~abatement or~~ refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2010	4,960.54	0.00	0.00	0.00	4,960.54	
Total Paid	01/25/2011	5,353.36	0.00	0.00	0.00	5,353.36	-392.82 ***
Adjusted Refund		-392.82	0.00	0.00	0.00	392.82	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Cheryl K. Ward
Print Name

*Assessor adj on sketch-corr. styht, heat, finish etc
Signature of Taxpayer

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or _____
It is recommended that an abatement or refund* of property taxes and interest in the amount of 392.82 be made to the above-named taxpayer in accordance with the provisions of Section (s):

DATED AT TOWN OF EAST WINDSOR, CONNECTICUT THIS 10 DAY OF April 2012

Kimberly Lord

KIMBERLY LORD
CCMC, TAX COLLECTOR

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or _____ held on the _____ day of _____ 20____
it was voted to abate or refund*
Property Taxes and Interest amounting to \$ _____ to _____.

Board of Selectmen, Common Council,

Other Governing Body _____

Clerk _____

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that WARD CHERYL K

has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2010

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☐ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

Please make check payable to:

WARD CHERYL K
31 NORTON RD
BROAD BROOK, CT 06016-9757

2010-01-0005005

01065000

31 NORTON RD



2010010005005

To KIMBERLY LORD Collector of TOWN OF EAST WINDSOR State of Connecticut.

hereby apply for ~~abatement or~~ refund* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2011	5,038.92	0.00	0.00	0.00	5,038.92	
Total Paid	01/25/2012	5,437.96	0.00	0.00	0.00	5,437.96	-399.04 ***
Adjusted Refund		-399.04	0.00	0.00	0.00	399.04	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Cheryl K. Ward
Print Name

Assessorady on sketch - com. sty hgt, heat
Signature of Taxpayer *Finish cat*

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or _____
It is recommended that an abatement or refund* of property taxes and interest in the amount of 399.04
be made to the above-named taxpayer in accordance with the provisions of Section (s):

DATED AT TOWN OF EAST WINDSOR, CONNECTICUT THIS 10 DAY OF April 2012

Kimberly Lord

KIMBERLY LORD
CCMC, TAX COLLECTOR

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or _____ held on the _____ day of _____ 20____
it was voted to abate or refund*
Property Taxes and Interest amounting to \$ _____ to _____.

Board of Selectmen, Common Council,

Other Governing Body _____

Clerk _____

REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES

Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended
This is to certify that TOYOTA MOTOR CREDIT CORP

has presented satisfactory proof that -he is entitled to an exemption on the assessment list of 10/01/2010

- ☐ Sec. 12-81 (20) Servicemen Having Disability Rating.
- ☐ Sec. 12-124 Abatement to poor.
- ☐ Sec. 12-125 Abatement of Taxes of Corporations.
- ☐ Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- ☐ Sec. 12-127 Abatement or Refund to Blind Persons.
- ☐ Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- ☒ Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- ☒ Sec. 12-129 Refund of Excess Payments.

TOYOTA MOTOR CREDIT CORP
19001 S. Western Ave
Attn: Product Operations WF21
Torrance, CA 90509

2010-03-0061368
51138100
/489WXA/JTDBL40E09J019562



2010030061368

To _____ Collector of **TOWN OF EAST WINDSOR** State of Connecticut.

hereby apply for abatement or refund* of such part of my tax as shall represent:

The service exemption or
(State reason -- Cross out service exemption if it does not apply)

		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	07/01/2011	150.88	0.00	0.00	0.00	150.88	
Total Paid	07/28/2011	226.21	0.00	0.00	0.00	226.21	-75.33 ***
Adjusted Refund		0.00	0.00	0.00	0.00	75.33	

PLEASE READ, SIGN, AND DATE BELOW:

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

D. Stevens
Print Name

[Signature]
Signature of Taxpayer

COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY

To the Board of Selectmen, Common Council or _____
It is recommended that an abatement or refund* of property taxes and interest in the amount of **75.33**
be made to the above-named taxpayer in accordance with the provisions of Section (s):

DATED AT TOWN OF EAST WINDSOR, CONNECTICUT THIS 24 DAY OF February 2012

Kimberly Lord
CCMC, TAX COLLECTOR

ACTION TAKEN BY GOVERNING BODY

At a regular meeting of the Board of Selectmen or _____ held on the _____ day of _____ 20____
it was voted to abate or refund*
Property Taxes and Interest amounting to \$ _____ to _____.

Board of Selectmen, Common Council,

Other Governing Body

Clerk